



Philadelphia City Commissioners

2026 Instructions for Circulating and Filing Nomination Petitions Members of the Ward Executive Committee (Committeepeople)

The instructions detailed on this document only pertain to Nomination Petitions for offices in the City of Philadelphia. Nomination Petitions for office in the City of Philadelphia are now available online.

It is the responsibility of the candidate and the candidate's petition circulator to complete the petition(s) in the manner that is required by law.

Instructions for Circulating Nomination Petitions

Nomination Petitions can be obtained by visiting the “**Candidates and Campaigns**” section of our website: [VOTE.PHILA.GOV](https://vote.phila.gov). Petitions **must** be printed on 8 1/2” x 11” paper, 2-sided, “Flip on Long Side” (Head-to-Head).

NOTICE: Duplicate Nomination Petitions must be exact copies of the originals (8 1/2” x 11” paper, 2-sided, “Flip on Long Side” (Head-to-Head).

Candidates who do not have access to the internet may visit the County Board of Elections at City Hall, Room 142, or any of our Satellite Election Offices during normal business hours to obtain a Nomination Petition. To find the nearest Satellite Election Office to you, visit <https://vote.phila.gov/ballot-drop-off>.

Prior to Circulation

All blank spaces which appear on the Preamble, top of Side A of each Nomination Petition page must be completed before signatures are obtained.

In the appropriate field on the online form, type the name of the candidate exactly as the candidate wants it to appear on the ballot. A nickname is allowed only if it is a derivative of the legal name, or it is how you are known in your community. If the candidate wishes to appear on the ballot with a nickname, a **Name Change Statement** should be completed and submitted with the Nomination Petition(s). The Name Change Statement is available in the “**Candidates and Campaigns**” section of our website at [VOTE.PHILA.GOV](https://vote.phila.gov) or in our offices.

Signature Requirements

OFFICE	REQUIRED NUMBER OF SIGNATURES
Committeeperson	10 (Ten)

Signers

Signatures may not be obtained prior to February 17, 2026.

Each signer may sign Nomination Petitions for up to two candidates for the office of Member of the Ward Executive Committee.

Each signer of a Nomination Petition must be a registered and enrolled elector (registered voter) in the City of Philadelphia, of the party, and in the division referred to in the Nomination Petition. (Democratic electors must sign Democratic nomination petitions; Republican electors must sign Republican Nomination Petitions; Independents and Other Party electors cannot sign either.)

Each signer must personally sign their name in the **“Signature of Elector”** column and print their name in the **“Printed Name”** column. Each signer must also insert their address (street and number) in the **“Address where registered and enrolled”** column exactly as it appears on their registration affidavit. The elector must also insert the date of signing in the **“Date of Signing”** column, which may be expressed in words or numbers (e.g. February 17, 2026 or 2/17/26).

Each candidate must gather the signatures of at least ten (10) eligible electors in the manner listed above.

Statement of Circulator

The Statement of Circulator on each Nomination Petition page must be fully completed and signed after each Nomination Petition page is circulated. The circulator **must** be a qualified and registered elector of Pennsylvania and of the party referred to in the petition.

Candidate’s Affidavit

The Candidate’s Affidavit must be signed and notarized after completing all the blank spaces.

Notarization must include the date of notarization, the notary public’s signature, and the official rubber stamp seal. The candidate must be a U.S. citizen, meet the residency requirements for the office sought, and be a registered and enrolled elector (registered voter) of the Electoral District and of the party referred to in the Nomination Petition.

Candidate Declaration “Unsworn Statement”

Optional-use in lieu of notarization. Now available on the back of the nomination petition. The blank fields within the body text of the Candidate’s Affidavit must be completed regardless of whether that candidate’s signature is notarized or if they use the unsworn statement.

Filing Your Petitions

Nomination Petitions must be filed with the County Board of Elections, City Hall Room 142, **no later than 5:00 P.M. on March 10th**. Nomination Petitions will only be accepted by the County Board of Elections if the following criteria are met:

1. The Nomination Petition is printed on 8 1/2" x 11" paper, 2-sided.
2. Candidate information is completed on the front side of the Nomination Petitions.
3. The Nomination Petitions have at least a minimum of ten (**10**) signatures from electors.
4. The Candidate’s Affidavit is fully completed, signed, and notarized, or the Candidate Declaration Unsworn Statement is used in lieu of the notarization requirement (and the information in the affidavit is filled in completely).
5. The Statement of Circulator is completed and signed.
6. The Nomination Petition is submitted **no later than 5:00 P.M. on March 10th**.

If multiple petitions are filed for one candidate, all Nomination Petition pages must be bound together when filed. **Please use paper clips or binder clips. No staples.**

Nomination Petitions must include page numbers in consecutive order if multiple petitions are used for the same candidate.

Example:

Candidates who file two or more Nomination Petition pages for themselves should number the petitions as follows: Page 1 Side A, Page 1 Side B, Page 2 Side A, Page 2 Side B, Page 3 Side A, Page 3 Side B, etc.

Additional Nomination Petitions filed to supplement or add to the original group of filed Nomination Petitions must be numbered in consecutive order from where the first group left off.

Notice of Withdrawal

Candidates who wish to withdraw their candidacy after filing Nomination Petitions must submit a **Notice of Candidate Withdrawal Form** to the County Board of Elections, which will be available on our website or can be obtained from the County Board of Elections at City Hall, Room 142. The deadline for a candidate to withdraw from the ballot is **March 25, 2026**

Resign to Run

Please note Section 10-107(5) of the City Charter states, “No officer or employee of the City, except elected officers running for re-election, shall be a candidate for nomination or election to any public office unless the officer or employee shall have first resigned from [their] then office or employment.”

Copies of Filed Nomination Petitions

Requests for copies of Nomination Petitions may be made with the County Board of Elections, Room 142 City Hall. Copies will be available by the end of the business day on Thursday, March 12th. Requestors can call (215) 686-3469 or email phillyelection@phila.gov to request Petition copies.

Requests will be filled on a first-come, first-served basis.

The fee for paper copies of Nomination Petitions is \$0.25 per side (\$0.50 per petition). Payment must be made by certified check or money order payable to the “City of Philadelphia.” Cash or personal checks will not be accepted.

There is no fee for emailed digital copies or copies on USB drive.

Contact Information

Philadelphia County Board of Elections
City Hall, Room 142
1400 John F. Kennedy Blvd
Philadelphia, PA 19107
(215) 686-VOTE
VOTE.PHILA.GOV