

SIXTH TUESDAY PRE-PRIMARY or PRE-ELECTION REPORTS are required to be filed *only* by candidates for statewide office, their authorized candidate committees, and any political committee or lobbyist that has made an expenditure to influence the election of a statewide candidate. In 2023, statewide offices appearing on the ballot include the following:

**JUSTICE OF THE SUPREME COURT
JUDGE OF THE SUPERIOR COURT
JUDGE OF THE COMMONWEALTH COURT**

Political committees/lobbyists that have not made an expenditure to influence the election of a candidate for the statewide offices listed above do not need to file the Sixth Tuesday Pre Primary/Election report.

SECOND FRIDAY PRE- and THIRTY DAY POST-PRIMARY or ELECTION REPORTS are required to be filed by all candidates appearing on the ballot and all political committees and lobbyists that have made expenditures to influence the election of such candidates. In 2023, offices appearing on the ballot include:

**JUSTICE OF THE SUPREME COURT
JUDGE OF THE SUPERIOR COURT
JUDGE OF THE COMMONWEALTH COURT
JUDGE OF THE COURT OF COMMON PLEAS
JUDGE OF THE MUNICIPAL COURT (PHILADELPHIA COUNTY)
ALL LOCAL/MUNICIPAL OFFICES (FILE WITH APPROPRIATE COUNTY BOARD OF ELECTIONS)**

ANNUAL REPORTS must be filed by *all* candidates, political committees and contributing lobbyists that have not filed a termination report.

****Special Elections**** - In the event of any special election, candidates and committees should contact our bureau regarding reporting requirements and filing deadlines. A separate report will need to be filed for each Special Election Cycle. Special Elections do not follow the reporting dates for Cycles 1-7. Information regarding Special Election reporting dates can be found on our [website](#).

Penalties - In accordance with the Campaign Finance Reporting Law, those who file required reports after the filing deadline are assessed a late filing fee of \$20 per day for the first six days that a report is late, and \$10 per day thereafter, up to a maximum penalty of \$250.

Unsworn Declarations – Act 2020-15, allows for unsworn declarations for campaign finance reports and campaign finance statements filed by political committees, candidates for public office, and contributing lobbyists. Independent expenditure and non-bid contact reports are also covered under the new law. Filers must physically sign and date their report or statement cover sheet. Their signature acknowledges, under penalty of perjury, that the statements contained in the filed report or statement are true and correct. These updated forms may be scanned and emailed to ra-stcampaignfinance@pa.gov. Complete the corresponding version of the form signed by the required individual(s).

Political Committee Treasurers - It is the treasurer's responsibility to file required committee reports. Keep this schedule available for reference prior to each reporting deadline. If you need a reporting form, you may print one from the Department's [website](#) or request one from the bureau. You may also file your report online. From the website, select the link to Campaign Finance and then to Online Filing for more information. Please remember that all **reports must include your filer identification number** on the cover page.

24-Hour Reporting - Section 1628 of the Campaign Expense Reporting Law, 25 P.S. § 3248, requires any candidate or political committee, authorized by a candidate and created solely for the purpose of influencing an election on behalf of that candidate, which receives any contribution or pledge of five hundred dollars (\$500) or more, **or** any person making an independent expenditure of five hundred dollars (\$500) or more after the final pre-election/pre-primary report has been deemed completed shall report such contribution or expenditure to the appropriate supervisor. The candidate, chairperson or treasurer of the political committee shall send the report of late contributions within twenty-four (24) hours of receipt of the contribution. The same shall apply to persons making independent expenditures. The bureau will accept the filing of *24 Hour Reports* by facsimile at 717-213-8083, via e-mail at: ra-stcampaignfinance@pa.gov or [online](#). The filing of late contribution reports does not remove the obligation to also report those contributions on the appropriate post-election/post-primary expense report filing. Please contact our office for specific reporting dates for late contribution reports.

QUESTIONS - If you have any questions about Pennsylvania's Campaign Finance Reporting Law or reporting requirements, please direct them to the bureau's Division of Campaign Finance at 717-787-5280, option 4 or via e-mail at ra-stcampaignfinance@pa.gov.