

PHILADELPHIA CITY COMMISSIONERS

SUNSHINE MEETING

Wednesday, October 22, 2025

11:00 a.m.

Job No.: 1017342

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ATTENDANCE

Chairman -Omar Sabir
Chief Deputy- Khalif Chestnut
Vice Chair-Lisa Deeley
Deputy to the Vice-Chair- Nick Custodio
Commissioner-Seth Bluestein
Deputy -Eric Kapenstein
Director of Operations- Joseph Lynch
Director of Administration- Mark Johnson

1 P R O C E E D I N G S

2 (11:00 a.m.)

3 CHAIRMAN SABIR: Good morning.

4 UNIDENTIFIED SPEAKER: Good morning.

5 UNIDENTIFIED SPEAKER: Good morning.

6 CHAIRMAN SABIR: A call to order. The meeting of
7 the Philadelphia City Commissioners Board of Elections
8 for Wednesday, October 22nd, 2025. This meeting is in
9 compliance with the Pennsylvania Sunshine Act.

10 The Philadelphia City Commissioners are a three-
11 member, bipartisan board of elected officials in
12 charge of elections and voter registration for the
13 City of Philadelphia.

14 Each commissioner is elected to serve a four-year
15 term that coincides with the municipal election cycle
16 for mayor and city council.

17 The commissioners set and enforce departmental
18 policies to administer voter registration and conduct
19 elections in accordance with federal and state voter
20 registration and election laws.

21 The city commissioners were created by the
22 Pennsylvania Assembly in 1711, where they focused on
23 taxation and held various regulatory powers throughout
24 the centuries.

25 The commissioners started maintaining voter lists

1 in 1799 and took on more election-related
2 responsibilities, but didn't emerge into its current
3 form until the adoption of the Philadelphia Home Rule
4 Charter in 1951.

5 We will start off with public comments. Before
6 beginning their comments, commenters shall state where
7 they live or they are not a resident of Philadelphia
8 and that they are a Philadelphia taxpayer.

9 Public comment is not an opportunity for dialogue
10 or Q and A. It is public comment, a chance for you to
11 tell us what you think. Each speaker will have two
12 minutes to speak. However, I may extend the time at
13 my discretion. Public comment must concern matters on
14 today's meeting agenda.

15 Finally, it is my responsibility to preserve the
16 order and decorum of the meeting. As such, profane,
17 slanderous, discriminatory, personal attacks will not
18 be tolerated.

19 If you wish to make a public objection to a
20 perceived Sunshine Act violation, please raise your
21 hand and I will recognize you. Outbursts will not be
22 tolerated.

23 Anyone wishing to offer public comment, please
24 step forward. Hearing none, we will now move to a
25 report from Secretary Seth Bluestein.

1 Are there any email public comments?

2 MR. BLUESTEIN: As of 9:45 a.m., there were no
3 email public comments.

4 CHAIRMAN SABIR: Thank you very much. We will
5 now proceed to old business.

6 First, we will hear a report from our Directors
7 of Election Operations and Administration, Mr. Joseph
8 Lynch and Mr. Mark Johnson. Joe, we'll start up with
9 you.

10 MR. LYNCH: Yes. Good morning, Commissioners.

11 UNIDENTIFIED SPEAKER: Good morning, Joe.

12 MR. LYNCH: This is our public meeting update for
13 October 21st, 2025.

14 At the election warehouse, we are ready to ship
15 the machines out to the polling places and the process
16 will start today.

17 The poll book unit has been busy with network
18 testing and data validation. E-poll books will be
19 packed on October 30th and shipped to the police
20 districts on October 31st.

21 The election materials unit is organized and
22 ready to begin packing the void boxes.

23 For the election cycle to date, Delaware and
24 Spring Garden has processed 122,444 voter registration
25 applications, of which 117,094 were electronic and

1 5,350 were paper. They processed 3,671 applications
2 on Monday, which was the last day for voter
3 registration.

4 Delaware and Spring Garden is currently working
5 on reviewing applications and making any necessary
6 changes. Also, the last of the street lists were
7 delivered on Monday the 20th. ID cards will be
8 printed and mailed out at the end of the week.

9 As of Tuesday, they have approved 99,750 vote-by-
10 mail and absentee applications, which is 7,416 added
11 from last week's total. Of those, 55,540 are paper
12 applications and 44,210 are electronic. This includes
13 military and civilian overseas voters.

14 We currently have 1,745 electronic applications
15 waiting to be processed. Of those, 360 are paper
16 applications and 1,385 are electronic. A total of
17 99,522 ballots have been sent out so far.

18 We received 39,024 ballots through the USPS and
19 4,466 through drop boxes for a total of 43,490 valid
20 ballots. This does not include the UOCAVA ballots.

21 The County Board of Elections Office, located in
22 City Hall, Room 140, is open for in-person, mail-in
23 ballot services up until election day. Voters can
24 request an absentee, mail-in, or replacement ballot in
25 person and return it all at the same visit.

1 Office hours are from 9:00 a.m. to 5:00 p.m.,
2 Monday through Friday, and 10:00 a.m. to 4:00 p.m. on
3 Saturday and Sunday.

4 Voters who would like to vote by mail for the
5 November 4th municipal election can apply for a mail-
6 in or absentee ballot at vote.phila.gov. The deadline
7 to apply is this Tuesday, October 28th, 5:00 p.m.

8 ID verification letters have gone out to voters
9 that either did not include the required proof of
10 identification on their absentee/mail-in ballot
11 application or their proof of identification could not
12 be verified by the County Board of Elections Office.

13 Voters who have received this letter may submit
14 their proof of ID to the County Board of Elections via
15 email at PhillyElection@Phila.Gov, fax, U.S. mail,
16 telephone, or in-person. Voters have until midnight
17 on November 10th to return their proof of
18 identification for the municipal election.

19 Cycle 5 second Friday pre-election campaign
20 finance reports are to be completed by city candidates
21 and their communities as of October 20th, 2025. The
22 following deadline for the County Board to receive all
23 reports is October 24th, 2025. 24-hour reporting for
24 candidates and independent committees has also begun.

25 The board workers unit has finished up its fall

1 training seminars with 2,789 participants already in
2 attendance. 1,093 board workers completed online
3 training last week. Incorrect numbers were reported.
4 This has been corrected and this week's report shows
5 accurate amounts of online trainings completed.

6 Online training is available on our website.
7 Weekly reminders are being sent to poll workers who
8 have not yet confirmed their attendance.

9 Confirmation calls for all wards continue and so
10 far we have confirmed 7,032 poll workers, which is 77
11 percent, and left messages for 685. Thanks to the
12 Involved at 17 program, 192 students have been placed
13 thus far.

14 The polling place unit is working on an emergency
15 change. Bible Way Church is a refusal due to the
16 elevator being out of service. The change affects
17 Ward 44, Divisions 1, 5, and 19. The polling place
18 unit has two places selected and will finalize them by
19 10:00 a.m. Thursday.

20 Satellite election offices are open to the public
21 with staff available from 9:00 a.m. to 5:00 p.m.,
22 Monday through Friday, and 10:00 a.m. to 4:00 p.m.
23 Saturday and Sunday. Locations are listed on our
24 website. Drop boxes throughout the city are open for
25 voters to drop off their ballots.

1 Note, Satellite Office 4, located at 5610
2 Lancaster Avenue, is currently closed due to
3 maintenance issues. Anyone wishing to use an
4 alternative location can please visit vote.phila.gov.
5 Thanks. That's all I have. Thank you.

6 CHAIRMAN SABIR: Thank you, Joe. Vice-Chair
7 Deeley, did you have any questions for Joe?

8 MS. DEELEY: I do not. Thank you.

9 CHAIRMAN SABIR: Secretary Bluestein.

10 MR. BLUESTEIN: I do not. Thank you.

11 CHAIRMAN SABIR: Thank you, Joe.

12 MR. JOHNSON: Good morning, Commissioners. Good
13 morning, Commissioners.

14 CHAIRMAN SABIR: Good morning.

15 MR. JOHNSON: With less than two weeks remaining,
16 our six administrative units remain fully focused on
17 election readiness and operational coordination.

18 Our budget and procurement. The budget and
19 procurement unit continues to manage ongoing fiscal
20 operations, including processing encumbrances,
21 monitoring expenditures, and ensuring all election-
22 related invoices are addressed promptly.

23 The team is finalizing contract renewals and
24 ensuring that all vendors are aligned to support
25 critical election activities. Efforts remain focused

1 on maintaining accurate records, timely payments, and
2 full financial transparency leading into election day.

3 From our communications unit. The communications
4 unit has maintained an active schedule supporting both
5 internal coordination and public-facing outreach.

6 This week's activities include creating and posting
7 social media content featuring voter registration
8 deadlines, press conference highlights, and daily
9 countdown graphics for election day.

10 The team finalized and distributed updated flyers
11 and digital material for events such as the Get Your
12 Ballot block party, supporting PSA filming, and
13 scripts with the Commissioners and State
14 Representative Amen Brown, and managed several press
15 inquiries.

16 Additionally, Communications hosted and
17 coordinated a press conference with the Lieutenant
18 Governor and Secretary of the Commonwealth, assisted
19 the mayor's office with GOTV messaging, and provided
20 communications support at multiple public events
21 including City Hall and the election warehouse.

22 New digital ads, radio spots, and website updates
23 are now live, ensuring voters have the latest
24 information on polling places, drop boxes, and key
25 election deadlines.

1 Our engagement unit continues strong community
2 outreach across Philadelphia. In the past week, staff
3 participated in events at Independent Library, Parkway
4 Central Library, Congressional Rodeph Shalom (sic),
5 Whitman Library, and the Asian Chamber Awards banquet.
6 These efforts focuses on distributing voter education
7 materials, demonstrating voting machines, and
8 answering questions from residents.

9 The team is also preparing for the PECO
10 Multicultural Series event, Taste of the Philippines,
11 scheduled for later this month.

12 Engagement staff has continued to receive
13 positive feedback from communities participating, from
14 first-time voters and families learning about voting
15 process together.

16 Human resources. The human resources unit
17 continues to manage hiring, orientation, and staffing
18 for general election operations. As of October 17th,
19 the total workforce stands at 209 employees, including
20 31 exempts, 178 civil service staff, and 30 temporary
21 employees.

22 HR is also managing ongoing employee relations
23 investigations and FMLA/ADA requests while continuing
24 to process transactions, promotions, and training
25 sessions.

1 Information technology. The IT department
2 continues to play a key role in election coordination
3 and interunit support.

4 This week, iT collaborated with other units to
5 prepare and manage technical assets including poll
6 worker phones and NIBs for use in multiple operations
7 on election day, all of which are active and
8 functioning properly.

9 The team is also collecting comprehensive
10 election data to strengthen post-election analysis and
11 improve efficiency.

12 From a security standpoint, coordination
13 continues with the Philadelphia Police Department,
14 OEM, and contracted partners to ensure readiness
15 across our facilities. Our final security
16 stakeholders meeting is scheduled for next week,
17 October 30th, which will be in-person.

18 Security remains focused on protecting staff,
19 facilities, and voters as we move into the final
20 operational phase of the election cycle. This
21 concludes my administrative report.

22 CHAIRMAN SABIR: Thank you, Mark. Vice-Chair
23 Deeley, do you have any questions?

24 MS. DEELEY: Thank you. I have none.

25 CHAIRMAN SABIR: Secretary Bluestein.

1 MR. BLUESTEIN: I have none. Thank you.

2 CHAIRMAN SABIR: Mark, I just have one question
3 about the engagement unit. Is it possible that,
4 before, I guess, the engagement unit go out that they
5 reach out to the Commissioner to see if we may be able
6 to coordinate or even amplify --

7 MR. JOHNSON: Absolutely.

8 CHAIRMAN SABIR: -- you know, whatever they're
9 doing?

10 MR. JOHNSON: Absolutely. I'll check with the
11 schedule and make sure that every office has it so
12 that you can have input.

13 CHAIRMAN SABIR: I think that's all I have.
14 Thank you, Mark. Okay. This completes our old
15 business for today's meeting.

16 Vice-Chair Deeley, did you have any other
17 business to be raised at this meeting?

18 MS. DEELEY: I have none.

19 CHAIRMAN SABIR: Secretary Bluestein, did you
20 have any other business to be raised at this meeting?

21 MR. BLUESTEIN: I have none, thank you.

22 CHAIRMAN SABIR: Hearing no other business, a
23 motion to adjourn today's meeting. Is there a second?

24 MR. BLUESTEIN: Second.

25 CHAIRMAN SABIR: Secretary Bluestein, please call

1 the roll.

2 MR. BLUESTEIN: Vice-Chair Deeley.

3 MS. DEELEY: Aye.

4 MR. BLUESTEIN: I vote aye. Chairman Sabir?

5 CHAIRMAN SABIR: Aye. This meeting is
6 adjournment.

7 (End of audio recording.)

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CERTIFICATE OF TRANSCRIPTIONIST

I, ARSHAVINE WAEMA, Legal Transcriptionist, do
hereby certify:

That the foregoing is a complete and true
transcription of the original digital audio recording
of the testimony and proceedings captured in the
above-entitled matter. As the transcriptionist, I
have reviewed and transcribed the entirety of the
original digital audio recording of the proceeding to
ensure a verbatim record to the best of my ability.

I further certify that I am neither attorney for
nor a relative or employee of any of the parties to
the action; further, that I am not a relative or
employee of any attorney employed by the parties
hereto, nor financially or otherwise interested in the
outcome of this matter.

IN WITNESS THEREOF, I have hereunto set my hand
this 31st day of October, 2025.



Arshavine Waema

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12:16	11:4	6:6	temporary	U
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10:13	4:17	12:10	term	7:15
Secretary	social	strong	3:15	UNIDENTIFI
4:25 9:9	10:7	11:1	testing	ED
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12:25	4:12	8:12	three-	unit
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updates 10:22 USPS 6:18 <hr/> v valid 6:19 validation 5:18 vendors 9:24 verificati on 7:8 verified 7:12 Vice-chair 9:6 12:22 violation 4:20 visit 6:25 9:4 void 5:22 vote 7:4 vote-by- 6:9 vote. phila.gov. 7:6 9:4 voter 3:12,18, 19,25 5:24 6:2 10:7 11:6	voters 6:13,23 7:4,8,13, 16 8:25 10:23 11:14 12:19 voting 11:7,14 <hr/> W waiting 6:15 Ward 8:17 wards 8:9 warehouse 5:14 10:21 website 8:6,24 10:22 Wednesday 3:8 week 6:8 8:3 11:2 12:4, 16 week's 6:11 8:4 10:6 Weekly 8:7 weeks 9:15 Whitman 11:5	wishing 4:23 9:3 worker 12:6 workers 7:25 8:2, 7,10 workforce 11:19 working 6:4 8:14	
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Public Meeting Agenda

October 22, 2025 – 11:00 A.M.

Philadelphia City Commissioners

11311 Roosevelt Blvd.

Philadelphia, PA 19154

- I. Call to Order
- II. Public Comment
 - A. In-person public comments
 - B. Report from the Secretary – Emailed public comments
- III. Old Business
 - A. Reports from Directors of Election Operations and Administration
- IV. New Business
- V. Non-agenda items