

1 PHILADELPHIA CITY COMMISSIONERS

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ELECTIONS MEETING

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Wednesday, September 4, 2024

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11:00 a.m.

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ATTENDANCE

- OMAR SABIR, CHAIRMAN
- VINCENT GOWANS, DEPUTY TO THE CHAIR
- LISA DEELEY, VICE-CHAIR
- NICHOLAS CUSTODIO, DEPUTY TO VICE-CHAIR
- SETH BLUESTEIN, COMMISSIONER
- ERIC KAPENSTEIN, DEPUTY
- JOSEPH LYNCH, DIRECTOR OF OPERATIONS
- STEPHANIE REID, DIRECTOR OF ADMINISTRATIONS

1 P R O C E E D I N G S

2 (11:00 a.m.)

3 CHAIRMAN SABIR: Good morning.

4 MS. DEELEY: Good morning.

5 MR. BLUESTEIN: Good morning

6 CHAIRMAN SABIR: A call to order the meeting of
7 the Philadelphia City Commissioners Board of Elections
8 for Wednesday, September the 4th, 2024. This meeting
9 is in compliance under the Pennsylvania Sunshine Act.
10 The Philadelphia City Commissioners are a three-member
11 bipartisan board of elected officials in charge of
12 elections and board of registration for the county of
13 Philadelphia. Each commissioner is elected to serve a
14 four-year term that coincides with the municipal
15 election cycle for mayor and city council.

16 The commissioner set and enforce departmental
17 policies to administer voter registration and conduct
18 elections in accordance with federal state voter
19 registration and election laws. The City
20 Commissioners were created by the Pennsylvania
21 Assembly in 1711 with the focus on taxation and held
22 various regulatory powers throughout the century.

23 The commissioner started maintaining voter lists
24 in 1799 and took on more election-related
25 responsibilities, but didn't emerge in its current

1 form until the adaptors of Philadelphia Home Rule
2 Charter in 1951. We will start off with public
3 comments. Before beginning their comments, commoners
4 shall state where they live or if they are not a
5 resident of Philadelphia and that they are
6 Philadelphia taxpayers.

7 Public comment is not an opportunity for dialogue
8 or Q&A. It is public comment, a chance for you to
9 tell us what you think. Each speaker will have two
10 minutes to speak, however, I may extend the time at my
11 discretion. Public comment must concern matters on
12 today's meeting agenda. Finally, it is my
13 responsibility to preserve the order and decorum of
14 these meetings. As such profane, slanderous,
15 discriminatory, or personal attacks will not be
16 tolerated.

17 If you wish to make a public objection to a
18 perceived sunshine violation, please raise your hand
19 and I will recognize you. Outbursts will not be
20 tolerated. Anyone wishing to offer public comment,
21 please step forward. Hearing none, we will now move
22 to email public comments. Mr. Bluestein, any email or
23 public comments?

24 MR. BLUESTEIN: There were no public comments
25 emailed by 9:45 a.m.

1 CHAIRMAN SABIR: Thank you very much. We will
2 now proceed to old business. We will hear a report
3 from our director of elections operations and
4 administration, Joe Lynch and Stephanie Reid.

5 MR. LYNCH: Good morning, commissioners.

6 CHAIRMAN SABIR: Good morning.

7 MR. BLUESTEIN: Morning.

8 MR. LYNCH: This is our Sunshine update for
9 September 4, 2024. The warehouse unit has been
10 preparing a special election by prepping and sealing
11 those machines. We're also preparing to get the
12 machines ready for the general election. For our
13 voter registration report, we have processed a total
14 of 221,006 applications to date for this election
15 cycle. Out of those, 109,650 were submitted in paper
16 form.

17 All applications will be processed by the end of
18 the day. There is still a lot of reviewing and
19 proofing to do. We are printing and mailing 18,458 ID
20 cards tomorrow. As of today, our county board unit
21 has approved 123,507 vote by mail and absentee
22 applications, which is 4,681 added from last week's
23 total. Of those, 69,862 are paper applications and
24 53,645 are electronic applications. This includes
25 military, civilian, overseas, and federal voters.

1 We currently have a total of 1,323 applications
2 waiting to be processed. Of those, 23 are paper
3 applications and 1,300 are electronic applications.
4 Voters who would like to vote by mail for the November
5 5th general election can apply for a mail-in or
6 absentee ballot at vote.phila.gov. The deadline to
7 apply is Tuesday, October 29th, 2024, at 5:00 p.m.
8 Special elections have been scheduled for Tuesday,
9 September 17, 2024, for the 195th and 201st state
10 house districts.

11 These elections are being held to fill the seats
12 left vacant by resignations. We have sent out a total
13 of 11,166 ballots for the special election. Anyone
14 who is on a permanent mailing list and apply for and
15 receive the ballot for this year will receive a ballot
16 for a special election. If you would like to vote by
17 mail for the September 17 special election, the
18 deadline to apply is Tuesday, September 10th at 5:00
19 p.m. Voters may request a replacement ballot up until
20 8:00 p.m. on election day.

21 Please note that the general election for the
22 next term will still occur on Tuesday, November 5th,
23 2024. If you're not sure if you're eligible to vote
24 in the special election, look up your address at
25 atlas.phila.gov/voting or visit our website to check

1 out all affected wards and divisions at
2 vote.phila.gov.

3 ID verification letters have gone out to voters
4 that either did not include the required proof of
5 identification on her absentee mail and ballot
6 application order proof of identification could not be
7 verified by the county board of elections office.
8 Voters who have received this letter may submit their
9 proof of ID to the county board of Elections via email
10 at philaelections@phila.gov. Fax, US mail, telephone,
11 or in person.

12 Voters have till 5:00 p.m. Saturday, September
13 23rd to return their proof of identification for the
14 special election. The polling place unit is
15 continuing to monitor locations for the September 17th
16 election. The unit is also working on changes for the
17 November 5th election as well. They will continue to
18 work on both September 17th and the November 5th
19 election.

20 The election board report provides updates on
21 both the special and general election preparation for
22 the special election. Confirmation calls and emails
23 for board workers are ongoing, with a total of 664
24 board workers confirmed and 47 declining. Training
25 sessions for the special election saw 483 attendees.

1 Meanwhile, summer refresher trainings have been
2 completed with a total of 3,481 attendees.

3 In preparation for the general election
4 confirmation calls and emails continue as well, with
5 869 board workers confirmed and 28 declining. The
6 general training sessions have commenced, with fall
7 training starting yesterday. Finally -- actually, it
8 was Monday. Finally, on the progress of satellite
9 offices, we are almost ready to open district
10 satellite eight. If all goes well, it could be open
11 by the end of the week ahead of the special election.

12 We are scheduled to open a total of at least six
13 satellite offices this month and the last few the
14 first week of October we look forward to sharing the
15 exact open dates as we confirm them. Thank you.
16 That's all I have.

17 CHAIRMAN SABIR: Thank you. Joe, just for the
18 record, you're telling me that we're going to have 10
19 satellite locations, all open by the first week of
20 October?

21 MR. LYNCH: I'm saying it's a possibility. We're
22 not -- we're not -- we're not saying we can confirm
23 the first week of October they'll all be open.

24 CHAIRMAN SABIR: Okay. (indiscernible).

25 MR. LYNCH: We're doing the best we can. Trust

1 me.

2 MS. REID: Good morning. I'm pleased to address
3 you today and share updates from our administration
4 report for September 4th, 2024. Our staff have been
5 busy preparing for the special election, the general
6 election, and the opening of permanent satellite
7 election offices. They continue to work together to
8 solve issues as they arise and ensure all tasks are
9 moving forward according to schedule.

10 In our budget and procurement department, the
11 team has been focused on normal processing of invoices
12 and purchase orders addressing any related issues as
13 they arise. We continue budgetary planning for the
14 general election, including a mid-year transfer. In
15 communications we've been designing requested
16 materials including social media graphics, updates to
17 the Citizens Handbook, new bilingual designated agent
18 forms, and polling place signage.

19 Updates were made to our involved at 17 website
20 page, public notice for polling places, facility
21 closure notice, Atlas website, and satellite election
22 office webpage. We also completed translations for
23 public materials and website content related to our
24 involved at 17 program and satellite election offices.
25 Regarding engagement, we're distributing materials in

1 number 1 Asian supermarket, China Gourmet, Everest
2 Urgent Care, and Double Care Adult Daycare Services.

3 Our efforts also involve sharing flyers for poll
4 workers and interpreters, encouraging voter
5 registration, recruiting bilingual interpreters, and
6 engaging with the community through feedback and
7 questions, and events. We continue to reach out to
8 local businesses, senior centers, and stores to
9 distribute election materials or host events, and our
10 team has been working on translations for posters
11 needed at polling places and newspaper ads for the
12 special election.

13 We have two voting machine demonstrations
14 scheduled for this week. In human resources, we're
15 currently hiring for nine clerk ones and 64 temps. As
16 of now, our total workforce stands at 180 employees
17 with 146 in civil service and 34 exempt. This
18 includes 69 clerk ones, 17 clerk twos, 17 clerk
19 threes, nine trades helpers, nine voting machine
20 techs, and two temps.

21 We're continuing with new hire activities from
22 preparing for upcoming orientations. Our IT team has
23 been working with Comcast to ensure Internet
24 installation goes smoothly at our satellite election
25 offices and have been updating training materials for

1 election day call center staff, asset management,
2 dashboard usage, and post-election day asset retrieval
3 process.

4 They've also been working to launch our election
5 day call center and asset retrieval solutions and
6 ArcGIS Online and working with CityGeo to stand up all
7 needed necessary account -- temporary accounts and
8 credentials. In safety and security, we have
9 continued visiting locations to obtain information for
10 site evaluations and we have met with the Philadelphia
11 Police Department to review needs for the special and
12 general elections.

13 The board of elections staff have been hard at
14 work ensuring that everything is in place for the
15 special and general election. I would like to thank
16 them for their hard work and dedication to
17 Philadelphia elections. Thank you.

18 CHAIRMAN SABIR: Vice-Chair Deeley, did you have
19 any questions?

20 MS. DEELEY: I do. Thank you, chairman. Joe,
21 could I ask that moving forward, when you're given the
22 statistics for the special election, specifically the
23 ballot count, could you break that down by district?

24 MR. LYNCH: For each district?

25 MS. DEELEY: Yes, please.

1 MR. LYNCH: Okay.

2 MS. DEELEY: Thank you. Nothing further,
3 Chairman.

4 CHAIRMAN SABIR: Secretary Bluestein, did you
5 have any questions?

6 MR. BLUESTEIN: I just have one correction. The
7 ID verification deadline for the special is Monday,
8 September 23rd. I think Joe misspoke and said
9 Saturday, September 23rd.

10 CHAIRMAN SABIR: (indiscernible) let it be noted
11 for the record. Say that again secretary.

12 MR. BLUESTEIN: The ID verification deadline for
13 the special election is Monday, September 23rd.

14 CHAIRMAN SABIR: Okay. Stephanie, I said -- I
15 guess, a comment to you about the social media posts.
16 So you're telling me that we're just on 11 posts from
17 825 to 92?

18 MS REID: For the week. 11 for the week. I
19 think that's just Twitter, though. I will need to
20 look into that for you. I think she's just given the
21 number on Twitter. So that would be 11 on Twitter.

22 CHAIRMAN SABIR: Okay. Because I do -- I do have
23 a concern about -- I'm on Instagram and we had -- we
24 started off with, like, 200 followers and we still
25 only got, like, 225 followers. So it's very critical

1 that we sort of rev that up. And then we also need
2 different ideas, like video, like Instagram lives. I
3 mean, all these different things to be a little bit
4 more active just on Instagram.

5 I don't check the Twitter, I don't check the
6 Facebook, but I definitely knew that that was
7 definitely a lot of questions I had from a lot of our
8 younger constituents, everyone wanted more activity.
9 And I do know in a primary, there was one post on
10 vice-chair Deeley's page, I think was on Twitter where
11 they had follow her all the way on the subway to,
12 like, the satellite location.

13 So that was like, good interactive. So stuff
14 like that we need a lot more stuff for that. And it
15 may be reposting what the commissioners are doing as
16 well. We will now move to new business. I motion to
17 authorize professional staff to establish mobile drop-
18 box location events for the September 17 special
19 election and the 195th and 201st legislative district.
20 Is there a second?

21 MS. DEELEY: Second.

22 CHAIRMAN SABIR: Commissioners, do you have any
23 questions or comments before we proceed to vote?

24 MS. DEELEY: I have none.

25 CHAIRMAN SABIR: Secretary Bluestein, please call

1 the roll.

2 MR. BLUESTEIN: Vice-chair Deeley?

3 MS. DEELEY: Aye.

4 MR. BLUESTEIN: I vote aye. Chairman Sabir?

5 CHAIRMAN SABIR: Aye. Motion carries. We will
6 move to the second item under new business. I motion
7 to approve the 2024 Special Election Ballot Canvass
8 Procedures and Absentee Mail-in Ballot Application
9 Challenge Procedures. Is there a second?

10 MR. BLUESTEIN: Second.

11 MS. DEELEY: Second.

12 CHAIRMAN SABIR: Commissioners, do you have any
13 comments before we proceed to vote?

14 MS. DEELEY: I have none.

15 MR. BLUESTEIN: I have none.

16 CHAIRMAN SABIR: Secretary Bluestein, please call
17 the roll.

18 MR. BLUESTEIN: Vice-chair Deeley?

19 MS. DEELEY: I vote aye.

20 MR. BLUESTEIN: I vote aye. Chairman Sabir?

21 CHAIRMAN SABIR: Aye. Motion carries. That
22 concludes new business. Vice-chair, do you have any
23 non-item agendas to be raised at this meeting?

24 MS. DEELEY: I have none.

25 CHAIRMAN SABIR: Secretary Bluestein, do you have

1 any non-item agendas to be raised at this meeting?

2 MR. BLUESTEIN: I have none.

3 CHAIRMAN SABIR: Thank you, commissioners.

4 Hearing no other business I motion to adjourn today's
5 meeting. Is there a second?

6 MS. DEELEY: Second.

7 CHAIRMAN SABIR: Secretary Bluestein, please call
8 the roll.

9 MR. BLUESTEIN: Vice-chair Deeley?

10 MS. DEELEY: I vote aye.

11 MR. BLUESTEIN: I vote aye. Chairman Sabir?

12 CHAIRMAN SABIR: Aye. This meeting is adjourned.

13 (The meeting was adjourned.)

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CERTIFICATE OF TRANSCRIPTIONIST

I, STEPHEN OMONDI, Legal Transcriptionist, do hereby certify:

That the foregoing is a complete and true transcription of the original digital audio recording of the testimony and proceedings captured in the above-entitled matter. As the transcriptionist, I have reviewed and transcribed the entirety of the original digital audio recording of the proceeding to ensure a verbatim record to the best of my ability.

I further certify that I am neither attorney for nor a relative or employee of any of the parties to the action; further, that I am not a relative or employee of any attorney employed by the parties hereto, nor financially or otherwise interested in the outcome of this matter.

IN WITNESS THEREOF, I have hereunto set my hand this 14th day of September, 2024.



Stephen Omondi

<hr/>	2024	5th	addressing	attacks
1	3:8 5:9	6:5,22	9:12	4:15
1,300	6:7,9,23	7:17,18	administer	attendees
6:3	9:4	<hr/>	3:17	7:25 8:2
1,323	221,006	6	administra	<hr/>
6:1	5:14	664	tion	B
10	23	7:23	5:4 9:3	ballot
8:18	6:2	69,862	affected	6:6,15,19
109,650	23rd	5:23	7:1	7:5
5:15	7:13	<hr/>	agenda	ballots
10th	28	8	4:12	6:13
6:18	8:5	869	agent	beginning
11,166	29th	8:5	9:17	4:3
6:13	6:7	8:00	ahead	bilingual
11:00	<hr/>	6:20	8:11	9:17
3:2	3	<hr/>	applicatio	bipartisan
123,507	3,481	9	n	3:11
5:21	8:2	9:45	7:6	Bluestein
17	<hr/>	4:25	applicatio	3:5 4:22,
6:9,17	4	<hr/>	ns	24 5:7
9:19,24	5:9	A	5:14,17,	board
1711	4,681	a.m.	22,23,24	3:7,11,12
3:21	5:22	3:2 4:25	6:1,3	5:20 7:7,
1799	47	absentee	apply	9,20,23,24
3:24	7:24	5:21 6:6	6:5,7,14,	8:5
17th	483	7:5	18	budget
7:15,18	7:25	accordance	approved	9:10
18,458	4th	3:18	5:21	budgetary
5:19	3:8 9:4	Act	arise	9:13
1951	<hr/>	3:9	9:8,13	business
4:2	5	adaptors	Assembly	5:2
195th	53,645	4:1	3:21	busy
6:9	5:24	added	Atlas	9:5
<hr/>	5:00	5:22	9:21	<hr/>
2	6:7,18	address	atlas.	C
201st	7:12	6:24 9:2	phila.gov/	call
6:9			voting	3:6
			6:25	

calls 7:22 8:4	commissioner 3:13,16,23	7:7,9	discretion 4:11	eligible 6:23
cards 5:20	commissioners 3:7,10,20 5:5	created 3:20	discriminatory 4:15	email 4:22 7:9
century 3:22	commoners 4:3	current 3:25	distributing 9:25	emailed 4:25
CHAIRMAN 3:3,6 5:1, 6 8:17,24	commoners 4:3	cycle 3:15 5:15	district 8:9	emails 7:22 8:4
chance 4:8	communications 9:15	<hr/> D <hr/>	districts 6:10	emerge 3:25
charge 3:11	completed 8:2 9:22	date 5:14	divisions 7:1	end 5:17 8:11
Charter 4:2	compliance 3:9	dates 8:15	<hr/> E <hr/>	enforce 3:16
check 6:25	concern 4:11	day 5:18 6:20	elected 3:11,13	engagement 9:25
Citizens 9:17	conduct 3:17	deadline 6:6,18	election 3:15,19 5:10,12,14 6:5,13,16, 17,20,21, 24 7:14, 16,17,19, 20,21,22, 25 8:3,11 9:5,6,7, 14,21,24	ensure 9:8
city 3:7,10,15, 19	confirm 8:15,22	declining 7:24 8:5	DEELEY 3:4	exact 8:15
civilian 5:25	confirmation 7:22 8:4	decorum 4:13	department 9:10	extend 4:10
closure 9:21	confirmed 7:24 8:5	DEELEY 3:4	departmental 3:16	<hr/> F <hr/>
coincides 3:14	content 9:23	designated 9:17	election-related 3:24	facility 9:20
commenced 8:6	continue 7:17 8:4 9:7,13	designing 9:15	elections 3:7,12,18 5:3 6:8,11 7:7,9	fall 8:6
comment 4:7,8,11, 20	continuing 7:15	dialogue 4:7	electronic 5:24 6:3	Fax 7:10
comments 4:3,22,23, 24	council 3:15	director 5:3		federal 3:18 5:25
	county 3:12 5:20			fill 6:11
				Finally 4:12 8:7,8

focus 3:21	Home 4:1	letter 7:8	matters 4:11	6:21
focused 9:11	house 6:10	letters 7:3	mayor 3:15	notice 9:20, 21
form 4:1 5:16	<hr/>	list 6:14	media 9:16	November 6:4, 22 7:17, 18
forms 9:18	I	lists 3:23	meeting 3:6, 8 4:12	<hr/>
forward 4:21 8:14 9:9	ID 5:19 7:3, 9	live 4:4	meetings 4:14	O
four-year 3:14	identifica tion 7:5, 6, 13	locations 7:15 8:19	mid-year 9:14	objection 4:17
<hr/>	include 7:4	lot 5:18	military 5:25	occur 6:22
G	includes 5:24	Lynch 5:4, 5, 8 8:21, 25	minutes 4:10	October 6:7 8:14, 20, 23
general 5:12 6:5, 21 7:21 8:3, 6 9:5, 14	including 9:14, 16	<hr/>	Monday 8:8	offer 4:20
Good 3:3, 4, 5 5:5, 6 9:2	indiscerni ble 8:24	M	monitor 7:15	office 7:7 9:22
graphics 9:16	invoices 9:11	machines 5:11, 12	month 8:13	offices 8:9, 13 9:7, 24
<hr/>	involved 9:19, 24	made 9:19	morning 3:3, 4, 5 5:5, 6, 7 9:2	officials 3:11
H	issues 9:8, 12	mail 5:21 6:4, 17 7:5, 10	move 4:21	ongoing 7:23
hand 4:18	<hr/>	mail-in 6:5	moving 9:9	open 8:9, 10, 12, 15, 19, 23
Handbook 9:17	J	mailing 5:19 6:14	municipal 3:14	opening 9:6
hear 5:2	Joe 5:4 8:17	maintainin g 3:23	<hr/>	operations 5:3
Hearing 4:21	L	make 4:17	N	opportunit y 4:7
held 3:21 6:11	laws 3:19	materials 9:16, 23, 25	normal 9:11	order
	left 6:12		note	

3:6 4:13 7:6 orders 9:12 Outbursts 4:19 overseas 5:25 <hr/> P p.m. 6:7,19,20 7:12 paper 5:15,23 6:2 Pennsylvania 3:9,20 perceived 4:18 permanent 6:14 9:6 person 7:11 personal 4:15 Philadelphia 3:7,10,13 4:1,5,6 philaelections@phila.gov. 7:10 place 7:14 9:18	places 9:20 planning 9:13 pleased 9:2 policies 3:17 polling 7:14 9:18,20 possibility 8:21 powers 3:22 preparation 7:21 8:3 preparing 5:10,11 9:5 prepping 5:10 preserve 4:13 printing 5:19 proceed 5:2 processed 5:13,17 6:2 processing 9:11 procurement 9:10	profane 4:14 program 9:24 progress 8:8 proof 7:4,6,9,13 proofing 5:19 public 4:2,7,8,11,17,20,22,23,24 9:20,23 purchase 9:12 <hr/> Q Q&a 4:8 <hr/> R raise 4:18 ready 5:12 8:9 receive 6:15 received 7:8 recognize 4:19 record 8:18 refresher 8:1	registrati on 3:12,17,19 5:13 regulatory 3:22 Reid 5:4 9:2 related 9:12,23 replacemen t 6:19 report 5:2,13 7:20 9:4 request 6:19 requested 9:15 required 7:4 resident 4:5 resignatio ns 6:12 responsibi lities 3:25 responsibi lity 4:13 return 7:13 reviewing 5:18	Rule 4:1 <hr/> S SABIR 3:3,6 5:1, 6 8:17,24 satellite 8:8,10,13, 19 9:6,21, 24 Saturday 7:12 schedule 9:9 scheduled 6:8 8:12 sealing 5:10 seats 6:11 September 3:8 5:9 6:9,17,18 7:12,15,18 9:4 serve 3:13 sessions 7:25 8:6 set 3:16 share 9:3 sharing 8:14 signage 9:18
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slanderous 4:14	sunshine 3:9 4:18 5:8	7:23 8:2, 12	visit 6:25	work 7:18 9:7
social 9:16	<hr/>	training 7:24 8:6,7	vote 5:21 6:4, 16,23	workers 7:23,24 8:5
solve 9:8	T	trainings 8:1	vote.	working 7:16
speak 4:10	tasks 9:8	transfer 9:14	phila.gov. 6:6 7:2	<hr/>
speaker 4:9	taxation 3:21	translatio ns 9:22	voter 3:17,18,23 5:13	Y
special 5:10 6:8, 13,16,17, 24 7:14, 21,22,25 8:11 9:5	taxpayers 4:6	Trust 8:25	voters 5:25 6:4, 19 7:3,8, 12	year 6:15
staff 9:4	team 9:11	Tuesday 6:7,8,18, 22	<hr/>	yesterday 8:7
start 4:2	telephone 7:10	<hr/>	W	
started 3:23	telling 8:18	U	waiting 6:2	
starting 8:7	term 3:14 6:22	unit 5:9,20 7:14,16	wards 7:1	
state 3:18 4:4 6:9	three- member 3:10	update 5:8	warehouse 5:9	
step 4:21	till 7:12	updates 7:20 9:3, 16,19	webpage 9:22	
Stephanie 5:4	time 4:10	<hr/>	website 6:25 9:19, 21,23	
submit 7:8	today 5:20 9:3	V	Wednesday 3:8	
submitted 5:15	today's 4:12	vacant 6:12	week 8:11,14, 19,23	
summer 8:1	tolerated 4:16,20	verificati on 7:3	week's 5:22	
	tomorrow 5:20	verified 7:7	wishing 4:20	
	total 5:13,23 6:1,12	violation 4:18		