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PHILADELPHIA CITY COMMISSIONERS

ELECTIONS MEETING

Wednesday, August 14, 2024

11:00 a.m.

Job No.: 45423

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ATTENDANCE

- OMAR SABIR, CHAIRMAN
- VINCENT GOWANS, DEPUTY TO THE CHAIR
- LISA DEELEY, VICE-CHAIR
- NICHOLAS CUSTODIO, DEPUTY TO THE VICE-CHAIR
- SETH BLUESTEIN, COMMISSIONER
- ERIC KAPENSTEIN, DEPUTY
- JOSEPH LYNCH, DIRECTOR OF OPERATIONS
- STEPHANIE REED, DIRECTOR OF ADMINISTRATIONS

1 P R O C E E D I N G S

2 (11:00 a.m.)

3 THE CHAIRMAN: Good morning. I call to order the  
4 meeting of the Philadelphia Commissioners Board of  
5 Elections for Wednesday, August 14, 2024. This  
6 meeting is in compliance under the Pennsylvania  
7 Sunshine Act.

8 The Philadelphia city commissioners are a three-  
9 member bipartisan board of elected officials in charge  
10 of elections and board of registration for the county  
11 of Philadelphia. Each commissioner is elected to  
12 serve a four-year term that coincides with the  
13 municipal election for mayor and city council.

14 The commissioners set and enforced departmental  
15 policies to administer voter registration and conduct  
16 elections in accordance with federal state voter  
17 registration and election laws.

18 The city commissioners were created by the  
19 Pennsylvania Assembly in 1711 with the focus on  
20 taxation and held various regulatory powers throughout  
21 the centuries. The commissioner started maintaining  
22 voter lists in 1799 and took on more election-related  
23 responsibilities. It didn't emerge in its current  
24 form until the adaptation of the Philadelphia Home  
25 Rule Charter in 1951.

1 We will start off with public comments. Before  
2 beginning their comments, commenters shall state where  
3 they live, or if they are not a resident of  
4 Philadelphia, that they are Philadelphia taxpayers.

5 Public comment is not an opportunity for dialogue  
6 or Q&A. It is public comment, a chance for you to  
7 tell us what you think. Each speaker will have two  
8 minutes to speak. However, I may spend the time at my  
9 discretion. Public comment must concern matters on  
10 today's meeting agenda.

11 Finally, it is my responsibility to preserve the  
12 order and decorum of meetings as such. Profane,  
13 slanderous, discriminatory --

14 Hold on, hold on, hold on. Wait a minute. One  
15 second. I'm going to take a brief five-minute recess.  
16 Hold that thought. We'll come right back in about  
17 five minutes. Thank you.

18 (The meeting was recessed.)

19 THE CHAIRMAN: Okay. We will now resume. We had  
20 technical difficulties, so our director of operations,  
21 Joe Lynch, will restart his report.

22 MR. LYNCH: Yes. Good morning, commissioners.

23 This is the election operations Sunshine update  
24 for August 14, 2024.

25 The warehouse unit is busy finishing up repairs

1 and maintenance along with preparing for the logic and  
2 accuracy test that's scheduled to take place on August  
3 19, 2024 at 11:00 a.m.

4 Viewing areas will be open to the public.  
5 Observers will be admitted into the observation area  
6 on a first come, first serve basis.

7 For our voter registration report, we have  
8 processed 165,454 registration applications, of which  
9 86,700 were paper. All applications are up to date.  
10 There is still plenty of reviewing and proofing to do.  
11 They mailed out 91,388 ID cards. Delaware and Spring  
12 Garden is extending hours to accommodate any petition  
13 lookups.

14 The County Board of Election has accepted mail-in  
15 and absentee applications for November 5, 2020 --  
16 November 5th general election. If you would like to  
17 vote by mail, the deadline to apply is Tuesday,  
18 October 29, 2024 at 5:00 p.m. Voters may apply online  
19 at [vote.phila.gov](http://vote.phila.gov).

20 Special elections have been scheduled for  
21 Tuesday, September 17, 2024, for State House districts  
22 195th and 201st. These elections are being held to  
23 fill the seats left vacant by resignations. Visit our  
24 website at -- visit our website -- wait, sorry, strike  
25 that.

1 Visit our website to check out all affected wards  
2 and divisions at [vote.phila.gov](http://vote.phila.gov). Please note that the  
3 general election for the next term will still occur on  
4 Tuesday, November 5, 2024. If you're not sure if  
5 you're eligible to vote for the special election, you  
6 can look up your address at [atlas.phila.gov](http://atlas.phila.gov), or call  
7 our office at 215-686-VOTE.

8 Anyone who is on our permanent mailing list and  
9 applied to receive a ballot for this year will receive  
10 a ballot for the special election. If you would like  
11 to vote by mail for the September 17th special  
12 election, the deadline to apply is Tuesday, September  
13 10 at 5:00 p.m.

14 As of yesterday, they have approved 111,423 vote-  
15 by-mail and absentee applications, which is 11,057  
16 added from last week's total. Of those, 64,769 are  
17 paper applications, and 46,654 are electronic  
18 applications. This includes military, civilian  
19 overseas, and federal voters.

20 They currently have a total of 1,219 applications  
21 waiting to be processed. Of those, 832 are paper  
22 applications and 387 are electronic applications.

23 The polling place unit is continuing to monitor  
24 locations for the September 17th election. All signs  
25 were hung for the hearings by Friday of last week in

1 the divisions impacted as well as site locations.

2 August 28th is the last day to secure polling

3 locations for the special elections.

4 The unit is also working on changes to the  
5 November 5th election as well as continue to work on  
6 both September 17th and November 5th election.

7 For our election board report, our summer  
8 training program concluded with 2,370 participants.  
9 They have sent out special election letters and e-  
10 mails. So far, they have confirmed a total of 580  
11 board workers. 54 board workers declined. They have  
12 a current total of 2,782 board workers registered for  
13 training.

14 Finally, on the progress of satellite offices,  
15 they are making significant progress on satellite  
16 election offices. They are in the final stages of  
17 construction phases for district 7 and 10.  
18 Construction of district 5 location is in progress and  
19 they are in the final stages for the lease to be  
20 executed.

21 No construction is needed for the district 8  
22 location, and they are at the final stages for the  
23 lease to be executed. They have commenced vendor work  
24 for district 1 and 4 locations, and they are on track  
25 for the offices to be ready to open by the end of the

1 month, August 2024.

2           Districts 2, 6, and 9 are in a construction phase  
3 and are expected to be delivered by September of 2024.

4           Thank you. That's all I have.

5           THE CHAIRMAN: Thank you, Joe. Vice Chair  
6 Deeley, did you have any questions?

7           MS. DEELEY: I do not.

8           THE CHAIRMAN: Secretary Bluestein, do you have  
9 any questions?

10          MR. BLUESTEIN: I do not.

11          THE CHAIRMAN: Just for clarity, for our  
12 constituents that are going to be involved in a  
13 special election, they're not going to be receiving  
14 ballots for the general and the special election; is  
15 that correct?

16          MR. LYNCH: No, they actually -- they actually  
17 will. They actually will. So if they -- well, if  
18 they're on a permanent mail list, they will.

19           And if they apply in a special election  
20 separately, if they supply -- if they apply separately  
21 for the special election, they'll automatically get  
22 one for the general also.

23          THE CHAIRMAN: So for clarity, if you live in  
24 195th or the 201st, there's a possibility you'll be  
25 receiving two separate ballots, one for the general



1 and one for the special?

2 MR. LYNCH: You definitely will, yes. So I'm  
3 saying if you're on a permanent -- if you're on a  
4 permanent list to receive a mail-in ballot, it covers  
5 you from the primary and the general and anything in  
6 between.

7 So those people automatically, they got one for  
8 the primary, they get one for the special, they get  
9 one for the general. But if they set -- if they not -  
10 - or, if they aren't on the permanent list and they  
11 apply in that special district, they'll not only get  
12 one for the special but also get one for the general.

13 MR. BLUESTEIN: Mr. Chairman, may I?

14 So just to be clear, Joe, the ballots for the  
15 special election are likely to be mailed out next  
16 week, whereas the ballots for the general election  
17 will not be mailed out until mid to late September?

18 MR. LYNCH: Yeah, around there.

19 MR. BLUESTEIN: So while a voter who applies in  
20 that district and is on the permanent list will get  
21 both ballots for both elections, they will not be  
22 getting them simultaneously --

23 MR. LYNCH: No.

24 MR. BLUESTEIN: The special election ballots are  
25 going out this month.

1 MR. LYNCH: Yes.

2 MR. BLUESTEIN: The general election ballots will  
3 be going out next month.

4 MR. LYNCH: Right.

5 MR. BLUESTEIN: Correct.

6 MR. LYNCH: But, but what I think the  
7 commissioner was asking was, if somebody applies -- if  
8 they're not on a permanent list and they apply within  
9 that district separately -- like, just separately,  
10 they apply in that district -- they'll not only get  
11 one for the special, they will also get one for the  
12 general separately. Obviously, separately because the  
13 ballots aren't ready for the general yet.

14 THE CHAIRMAN: No, but just from constituents  
15 that have been calling my office --

16 MR. LYNCH: Okay.

17 THE CHAIRMAN: -- and they were wondering whether  
18 or not they will receive ballots at the same time.

19 MR. LYNCH: No, not --

20 THE CHAIRMAN: Right. So that was the main  
21 concern.

22 MR. LYNCH: Absolutely not. No. We're going to  
23 try and keep that from over -- yes, no.

24 THE CHAIRMAN: So there's not going to be no  
25 overlap?

1 MR. LYNCH: Yes. We don't want them overlap.

2 THE CHAIRMAN: Right. Because we don't want  
3 nobody to be confused.

4 MR. LYNCH: It's a possibility we may receive an  
5 overlap, but at that time, it'll most likely be late.

6 THE CHAIRMAN: Thank you.

7 MR. LYNCH: Can I just say one more thing?

8 For the voter registration report, we also  
9 trained to 20, 25, or 26 surge staff over this past  
10 weekend in case we get hit with extra register -- if  
11 we get hit with registration applications.

12 So our staff trained close to 26 people this past  
13 weekend and are going to retrain them again next  
14 weekend just to be prepared in case we get hit with an  
15 influx of paper voter registration applications.

16 THE CHAIRMAN: Thank you. And those same 25, -6  
17 surge staff, will they be present this weekend as  
18 well?

19 MR. LYNCH: Yes.

20 THE CHAIRMAN: Okay. Secretary Bluestein, did  
21 you have any questions for Joe?

22 MR. BLUESTEIN: No. Thank you, Chairman.

23 THE CHAIRMAN: Okay. We will now remove -- we  
24 will now move to our report from our director of  
25 administrations, Stephanie Reed.

1 MS. REED: Thank you. Good morning,  
2 commissioners. I'm pleased to address you today and  
3 share some updates from our administration report for  
4 August 14, 2024.

5 In our budget and procurement department, the  
6 team has been focused on the normal processing of  
7 invoices and purchase orders, addressing any related  
8 issues as they arise. We are also handling  
9 reimbursement check -- reimbursement forms for both  
10 departmental and surge staff employees and planning  
11 for special election cost tracking.

12 Work on the warehouse construction payment  
13 structure continues, and our application for the  
14 election integrity grant was submitted. Petty cash  
15 management, particularly related to poll worker pay,  
16 is ongoing, and preparations are being made for the  
17 special election, November, and mid-year transfer.

18 In communications related to the question about  
19 ballots, we were working to make sure that the ballots  
20 that are coming for the special election have special  
21 election written on red -- in red on the outside, so  
22 when those arrive to people, they will know that that  
23 is the special election ballot, not the regular.

24 We have also developed new point tier language  
25 and telephonic interpretation instruction sheets for

1 polling place materials. A trilingual special  
2 election announcement insert for mail-in ballot  
3 materials has been created and new signage for SEO for  
4 including -- includes channel letters and an updated  
5 window vinyl design.

6 We sent out logic and accuracy testing letters to  
7 party chairs regarding machine testing. Additionally,  
8 we're working on acquiring more I Voted and Philly  
9 Votes by mail stickers for satellite election offices.

10 Meetings with our poll worker unit focused on  
11 updating and revamping the election day guide and  
12 station cards booklet for poll workers. We're  
13 updating and expanding the 311 FAQ training guide for  
14 the general election and are working with the  
15 Department of State on standardized translations of  
16 candidate names and office descriptions.

17 Regarding engagement, we've scheduled several  
18 voting machine demonstrations at various locations,  
19 including the Northeast Regional Library on August  
20 22nd, Busselton Learning Center on August 24th,  
21 Everest Urgent Care on August 26th, and Independence  
22 Library on August 26th and 29th.

23 We're working on translating Chinese posters  
24 needed at polling locations and participating in back-  
25 to-school mega events on August 14th at Martin Luther

1 King High School.

2 Other events include hosting a table and voting  
3 machine demo at Parkway Central Library on August 13th  
4 and a table event at H-Mart on August 16th. We're  
5 distributing materials at Nol Asian Market, China  
6 Gourmet, Everest Urgent Care, and Double Care Adult  
7 Day Services.

8 Our efforts also involve sharing fliers for poll  
9 workers and interpreters, engaging voter registration,  
10 recruiting bilingual interpreters, and engaging with  
11 the community through feedback and questions and  
12 events.

13 We continue to reach out to local businesses,  
14 senior centers, and stores to distribute election  
15 materials or host events.

16 In human resources, we are currently hiring for  
17 one clerk, one position, and have initiated hiring for  
18 60 temporary employees. Our total workforce stands at  
19 168 employees with 136 in civil service and 32 exempt.  
20 This includes 64 clerk ones, 20 clerk twos, twelve  
21 clerk threes, and 16 trades helpers. We are  
22 continuing with new hire activities and preparing for  
23 upcoming orientations.

24 In information technology, staging of office  
25 equipment for satellite election offices has commenced

1 and we are providing day to day IT support. Work  
2 includes building out project management tools to  
3 support election operations, Wi-Fi testing of the e-  
4 public database, planning and installing Wi-Fi  
5 throughout the warehouse, and planning police pickup  
6 routes. We are finalizing the contract to support the  
7 NIBs, which is expected to be signed this week.

8       Looking ahead, I continue to be excited and  
9 hopeful for the journey ahead of us. I want to  
10 express my deepest appreciation to all of our staff  
11 for your relentless dedication and unwavering  
12 commitment. Thank you.

13       THE CHAIRMAN: Thank you. Vice Chair Deeley, did  
14 you have any questions?

15       MS. DEELEY: I do not.

16       THE CHAIRMAN: Secretary Bluestein, did you have  
17 any questions?

18       MR. BLUESTEIN: I do not.

19       THE CHAIRMAN: Thank you for your reports. We  
20 will now proceed to new business.

21       We will begin by considering the first agenda  
22 item under new business. I motion to hire Dana  
23 Eckroade for the deputy executive director position.  
24 Is there a second?

25       MR. BLUESTEIN: Second.

1 THE CHAIRMAN: Commissioners, do you have any  
2 comments on this item before we proceed to vote?

3 MS. DEELEY: I do not.

4 MR. BLUESTEIN: I do not.

5 THE CHAIRMAN: Secretary Bluestein, please call  
6 the roll.

7 MR. BLUESTEIN: Vice Chair Deeley?

8 MS. DEELEY: Abstain.

9 MR. BLUESTEIN: I vote aye. Chairman Sabir?

10 THE CHAIRMAN: Aye.

11 Being moved and properly second, act of the  
12 second.

13 We will now proceed to our second agenda item. I  
14 motion to increase the pay per division for private  
15 polling locations to \$150 per division. Is there a  
16 second?

17 MR. BLUESTEIN: Second.

18 THE CHAIRMAN: Commissioner, do you have any  
19 comments before we proceed to vote?

20 MS. DEELEY: I do not.

21 MR. BLUESTEIN: I do not.

22 THE CHAIRMAN: Secretary Bluestein, please call  
23 the roll.

24 MR. BLUESTEIN: Vice Chair Deeley?

25 MS. DEELEY: I vote aye.



1 MR. BLUESTEIN: I vote aye. Chairman Sabir?

2 THE CHAIRMAN: Aye.

3 We will now proceed to our third agenda item,  
4 polling place changes reported by Mr. Charles Stroman.

5 MR. STROMAN: Good morning, commissioners. I  
6 have nine polling place proposal changes. The first  
7 two will be in the 12th ward, the 2nd division, and  
8 the 3rd division moving out of Mastery Pastorius  
9 Charter School to the Lani Young Rec Center, and that  
10 is due to a refusal.

11 THE CHAIRMAN: I motion to accept the  
12 recommendation of the professional staff for the  
13 polling location change. Is there a second for  
14 division ward 12, divisions 2 and 3? Is there a  
15 second?

16 MS. DEELEY: Second.

17 THE CHAIRMAN: Secretary Bluestein, please call  
18 the roll.

19 MR. BLUESTEIN: Vice Chair Deeley?

20 MS. DEELEY: I vote aye.

21 MR. BLUESTEIN: I vote aye. Chairman Sabir?

22 THE CHAIRMAN: Aye. Please proceed.

23 MR. STROMAN: The next set will be in the 12th  
24 ward again, the 10th division, and the 13th division,  
25 moving out of Mastery Wister Charter School to the

1 Holsey Temple Church, and that is also due to a  
2 refusal.

3 THE CHAIRMAN: I motion to accept the  
4 recommendation of the professional staff for the  
5 polling location change. Is there a second?

6 MS. DEELEY: Second.

7 THE CHAIRMAN: Secretary Bluestein, please call  
8 the roll.

9 MR. BLUESTEIN: Vice Chair Deeley?

10 MS. DEELEY: I vote aye.

11 MR. BLUESTEIN: I vote aye. Chairman Sabir?

12 THE CHAIRMAN: Aye. Please proceed.

13 MR. STROMAN: The next one will be in the 15th  
14 ward, the 18th division moving out of The City School  
15 at Fairmount to the Bache-Martin School, and that is  
16 also due to a refusal.

17 THE CHAIRMAN: I motion to accept the  
18 recommendation of the professional staff for the  
19 polling location change. Is there a second?

20 MS. DEELEY: Second.

21 THE CHAIRMAN: Secretary Bluestein, please call  
22 the roll.

23 MR. BLUESTEIN: Vice Chair Deeley?

24 MS. DEELEY: I vote aye.

25 MR. BLUESTEIN: I vote aye. Chairman Sabir?

1 THE CHAIRMAN: Aye. Please proceed.

2 MR. STROMAN: The next set will be in the 59th  
3 word, the 5th division and the 9th division both  
4 moving out of Waterview Rec Center to the Shepherd  
5 Heart Ministry Church, and that is due to a rebuild.

6 THE CHAIRMAN: I motion to accept the  
7 recommendation of the professional staff for the  
8 polling location change. Is there a second?

9 MS. DEELEY: Second.

10 THE CHAIRMAN: Secretary Bluestein, please call  
11 the roll.

12 MR. BLUESTEIN: Vice Chair Deeley?

13 MS. DEELEY: I vote aye.

14 MR. BLUESTEIN: I vote aye. Chairman Sabir?

15 THE CHAIRMAN: Aye. Please proceed.

16 MR. STROMAN: The next set will be in the 59th  
17 ward again, 17th division, and the 19th division  
18 moving out of Mastery Pickett Charter School to Face  
19 to Face, and that is due to a refusal.

20 THE CHAIRMAN: I motion to accept the  
21 recommendation of the professional staff for the  
22 polling location change. Is there a second?

23 MS. DEELEY: Second.

24 THE CHAIRMAN: Secretary Bluestein, please call  
25 the roll.

1 MR. BLUESTEIN: Vice Chair Deeley?

2 MS. DEELEY: I vote aye.

3 MR. BLUESTEIN: I vote aye. Chairman Sabir?

4 THE CHAIRMAN: Aye.

5 I'd like to thank you, polling location unit. I  
6 know you guys work hard working with the community.

7 MR. LYNCH: Thank you.

8 THE CHAIRMAN: We will now move to the other  
9 portion -- other business portion of our agenda.

10 Vice Chair Deeley, do you have any other business  
11 to be raised at this meeting?

12 MS. DEELEY: Thank you, Chairman. I have none.

13 THE CHAIRMAN: Commissioner Bluestein, do you  
14 have any business to be raised at this meeting?

15 MR. BLUESTEIN: I have none.

16 THE CHAIRMAN: Okay. I have a little bit of  
17 other business. Be very brief.

18 I would like to thank -- I would like to take  
19 this time to thank President Judge Nina Wright Padilla  
20 and the first judicial district for the use of their  
21 courtroom for our weekly Sunshine meetings.

22 The first judicial district has graciously  
23 allowed the city commissioners to use their courtroom  
24 each week. This display of intergovernmental  
25 cooperation has made it more accessible for the

1 citizens of Philadelphia.

2 Hearing no other business, I motion to adjourn  
3 today's meeting. Is there a second?

4 MS. DEELEY: Second.

5 THE CHAIRMAN: Secretary Bluestein, please call  
6 the roll.

7 MR. BLUESTEIN: Vice Chair Deeley?

8 MS. DEELEY: Aye.

9 MR. BLUESTEIN: I vote aye. Chairman Sabir?

10 THE CHAIRMAN: Aye.

11 (The meeting was adjourned.)

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CERTIFICATE OF TRANSCRIPTIONIST

I, IVY JUNG, Legal Transcriptionist, do hereby  
certify:

That the foregoing is a complete and true  
transcription of the original digital audio recording  
of the testimony and proceedings captured in the  
above-entitled matter. As the transcriptionist, I  
have reviewed and transcribed the entirety of the  
original digital audio recording of the proceeding to  
ensure a verbatim record to the best of my ability.

I further certify that I am neither attorney for  
nor a relative or employee of any of the parties to  
the action; further, that I am not a relative or  
employee of any attorney employed by the parties  
hereto, nor financially or otherwise interested in the  
outcome of this matter.

IN WITNESS THEREOF, I have hereunto set my hand  
this 14th day of September, 2024.

Ivy Jung



<hr/>	<b>15th</b>	<b>20</b>	13:13	<b>64,769</b>
<b>\$</b>	18:13	11:9 14:20	<b>32</b>	6:16
<b>\$150</b>	<b>16</b>	<b>201st</b>	14:19	<hr/>
16:15	14:21	5:22 8:24	<b>387</b>	<b>7</b>
<hr/>	<b>165,454</b>	<b>2020</b>	6:22	<b>7</b>
<b>-</b>	5:8	5:15	<b>3rd</b>	7:17
<b>-6</b>	<b>168</b>	<b>2024</b>	17:8	<hr/>
11:16	14:19	3:5 4:24	<hr/>	<b>8</b>
<hr/>	<b>16th</b>	5:3,18,21	<b>4</b>	<b>8</b>
<b>1</b>	14:4	6:4 8:1,3	<b>4</b>	7:21
<b>1</b>	<b>17</b>	12:4	7:24	<b>832</b>
7:24	5:21	<b>215-686-</b>	<b>46,654</b>	6:21
<b>1,219</b>	<b>1711</b>	<b>VOTE</b>	6:17	<b>86,700</b>
6:20	3:19	6:7	<hr/>	5:9
<b>10</b>	<b>1799</b>	<b>22nd</b>	<b>5</b>	<hr/>
6:13 7:17	3:22	13:20	<b>5</b>	<b>9</b>
<b>10th</b>	<b>17th</b>	<b>24th</b>	5:15 6:4	<b>9</b>
17:24	6:11,24	13:20	7:18	8:2
<b>11,057</b>	7:6 19:17	<b>25</b>	<b>54</b>	<b>91,388</b>
6:15	<b>18th</b>	11:9,16	7:11	5:11
<b>111,423</b>	18:14	<b>26</b>	<b>580</b>	<b>9th</b>
6:14	<b>19</b>	11:9,12	7:10	19:3
<b>11:00</b>	5:3	<b>26th</b>	<b>59th</b>	<hr/>
3:2 5:3	<b>1951</b>	13:21,22	19:2,16	<b>A</b>
<b>12</b>	3:25	<b>28th</b>	<b>5:00</b>	<b>a.m.</b>
17:14	<b>195th</b>	7:2	5:18 6:13	3:2 5:3
<b>12th</b>	5:22 8:24	<b>29</b>	<b>5th</b>	<b>absentee</b>
17:7,23	<b>19th</b>	5:18	5:16 7:5,6	5:15 6:15
<b>136</b>	19:17	<b>29th</b>	19:3	<b>Absolutely</b>
14:19	<hr/>	13:22	<hr/>	10:22
<b>13th</b>	<b>2</b>	<b>2nd</b>	<b>6</b>	<b>Abstain</b>
14:3 17:24	<b>2</b>	17:7	<b>6</b>	16:8
<b>14</b>	8:2 17:14	<hr/>	8:2	<b>accept</b>
3:5 4:24	<b>2,370</b>	<b>3</b>	<b>60</b>	17:11
12:4	7:8	<b>3</b>	14:18	18:3,17
<b>14th</b>	<b>2,782</b>	17:14	<b>64</b>	19:6,20
13:25	7:12	<b>311</b>	14:20	

<b>accepted</b> 5:14	<b>administrations</b> 11:25	<b>appreciations</b> 15:10	21:8,9,10	7,9,17,21, 22,24
<b>accessible</b> 20:25	<b>admitted</b> 5:5	<b>approved</b> 6:14	<b>B</b>	17:1,17, 19,21
<b>accommodate</b> 5:12	<b>Adult</b> 14:6	<b>area</b> 5:5	<b>Bache-</b> <b>martin</b> 18:15	18:7,9,11, 21,23,25
<b>accordance</b> 3:16	<b>affected</b> 6:1	<b>areas</b> 5:4	<b>back</b> 4:16	19:10,12, 14,24
<b>accuracy</b> 5:2 13:6	<b>agenda</b> 4:10 15:21	<b>arise</b> 12:8	<b>back-</b> 13:24	20:1,3,13, 15 21:5,7, 9
<b>acquiring</b> 13:8	16:13 17:3	<b>arrive</b> 12:22	<b>ballot</b> 6:9,10 9:4 12:23 13:2	<b>board</b> 3:4,9,10 5:14 7:7, 11,12
<b>act</b> 3:7 16:11	<b>ahead</b> 15:8,9	<b>Asian</b> 14:5	<b>ballots</b> 8:14,25	<b>booklet</b> 13:12
<b>activities</b> 14:22	<b>allowed</b> 20:23	<b>Assembly</b> 3:19	9:14,16, 21,24	<b>budget</b> 12:5
<b>adaptation</b> 3:24	<b>announcement</b> 13:2	<b>atlas.</b> <b>phila.gov</b> 6:6	10:2,13,18 12:19	<b>building</b> 15:2
<b>added</b> 6:16	<b>application</b> 12:13	<b>August</b> 3:5 4:24 5:2 7:2	<b>basis</b> 5:6	<b>business</b> 15:20,22 20:9,10, 14,17 21:2
<b>Additional</b> <b>ly</b> 13:7	<b>applications</b> 5:8,9,15 6:15,17, 18,20,22 11:11,15	8:1 12:4 13:19,20, 21,22,25 14:3,4	<b>begin</b> 15:21	<b>businesses</b> 14:13
<b>address</b> 6:6 12:2	<b>applied</b> 6:9	<b>automatica</b> <b>lly</b> 8:21 9:7	<b>beginning</b> 4:2	<b>Busselton</b> 13:20
<b>addressing</b> 12:7	<b>applies</b> 9:19 10:7	<b>aye</b> 16:9,10,25 17:1,2,20, 21,22 18:10,11, 12,24,25 19:1,13, 14,15 20:2,3,4	<b>bilingual</b> 14:10	<b>busy</b> 4:25
<b>adjourn</b> 21:2	<b>apply</b> 5:17,18		<b>bipartisan</b> 3:9	<b>by-mail</b> 6:15
<b>adjourned</b> 21:11			<b>bit</b> 20:16	
<b>administer</b> 3:15			<b>Bluestein</b> 8:8,10 9:13,19,24 10:2,5 11:20,22 15:16,18, 25 16:4,5,	<b>C</b>
<b>administration</b> 12:3				<b>call</b> 3:3 6:6 16:5,22 17:17



18:7,21 19:10,24 21:5 <b>calling</b> 10:15 <b>candidate</b> 13:16 <b>cards</b> 5:11 13:12 <b>Care</b> 13:21 14:6 <b>case</b> 11:10,14 <b>cash</b> 12:14 <b>Center</b> 13:20 17:9 19:4 <b>centers</b> 14:14 <b>Central</b> 14:3 <b>centuries</b> 3:21 <b>Chair</b> 8:5 15:13 16:7,24 17:19 18:9,23 19:12 20:1,10 21:7 <b>Chairman</b> 3:3 4:19 8:5,8,11, 23 9:13 10:14,17, 20,24 11:2,6,16,	20,22,23 15:13,16, 19 16:1,5, 9,10,18,22 17:1,2,11, 17,21,22 18:3,7,11, 12,17,21, 25 19:1,6, 10,14,15, 20,24 20:3,4,8, 12,13,16 21:5,9,10 <b>chairs</b> 13:7 <b>chance</b> 4:6 <b>change</b> 17:13 18:5,19 19:8,22 <b>channel</b> 13:4 <b>charge</b> 3:9 <b>Charles</b> 17:4 <b>Charter</b> 3:25 17:9, 25 19:18 <b>check</b> 6:1 12:9 <b>China</b> 14:5 <b>Chinese</b> 13:23 <b>Church</b> 18:1 19:5	<b>citizens</b> 21:1 <b>city</b> 3:8,13,18 18:14 20:23 <b>civil</b> 14:19 <b>civilian</b> 6:18 <b>clarity</b> 8:11,23 <b>clear</b> 9:14 <b>clerk</b> 14:17,20, 21 <b>close</b> 11:12 <b>coincides</b> 3:12 <b>commenced</b> 7:23 14:25 <b>comment</b> 4:5,6,9 <b>commenters</b> 4:2 <b>comments</b> 4:1,2 16:2,19 <b>commissioner</b> 3:11,21 10:7 16:18 20:13 <b>commissioners</b> 3:4,8,14,	18 4:22 12:2 16:1 17:5 20:23 <b>commitment</b> 15:12 <b>communications</b> 12:18 <b>community</b> 14:11 20:6 <b>compliance</b> 3:6 <b>concern</b> 4:9 10:21 <b>concluded</b> 7:8 <b>conduct</b> 3:15 <b>confirmed</b> 7:10 <b>confused</b> 11:3 <b>constituents</b> 8:12 10:14 <b>construction</b> 7:17,18,21 8:2 12:12 <b>continue</b> 7:5 14:13 15:8 <b>continues</b> 12:13 <b>continuing</b> 6:23 14:22 <b>contract</b> 15:6	<b>cooperatio n</b> 20:25 <b>correct</b> 8:15 10:5 <b>cost</b> 12:11 <b>council</b> 3:13 <b>county</b> 3:10 5:14 <b>courtroom</b> 20:21,23 <b>covers</b> 9:4 <b>created</b> 3:18 13:3 <b>current</b> 3:23 7:12 <hr/> <b>D</b> <b>Dana</b> 15:22 <b>database</b> 15:4 <b>date</b> 5:9 <b>day</b> 7:2 13:11 14:7 15:1 <b>deadline</b> 5:17 6:12 <b>declined</b> 7:11 <b>decorum</b> 4:12 <b>dedication</b>
--	--	--	---	--

15:11	12:24	14:6	<b>electronic</b>	8:3 15:7
<b>Deeley</b>	<b>dialogue</b>	<b>due</b>	6:17,22	<b>express</b>
8:6,7	4:5	17:10	<b>eligible</b>	15:10
15:13,15	<b>difficulti</b>	18:1,16	6:5	<b>extending</b>
16:3,7,8,	<b>es</b>	19:5,19	<b>emerge</b>	5:12
20,24,25	4:20		3:23	<b>extra</b>
17:16,19,	<b>director</b>	<b>E</b>	<b>employees</b>	11:10
20 18:6,9,	4:20 11:24	<b>e-</b>	12:10	
10,20,23,	15:23	7:9 15:3	14:18,19	<b>F</b>
24 19:9,	<b>discretion</b>	<b>Eckroade</b>	<b>end</b>	<b>Face</b>
12,13,23	4:9	15:23	7:25	19:18,19
20:1,2,10,	<b>discrimina</b>	<b>efforts</b>	<b>enforced</b>	<b>Fairmount</b>
12 21:4,7,	<b>tory</b>	14:8	3:14	18:15
8	4:13	<b>elected</b>	<b>engagement</b>	<b>FAQ</b>
<b>deepest</b>	<b>display</b>	3:9,11	13:17	13:13
15:10	20:24	<b>election</b>	<b>engaging</b>	<b>federal</b>
<b>Delaware</b>	<b>distribute</b>	3:13,17	14:9,10	3:16 6:19
5:11	14:14	4:23 5:14,	<b>equipment</b>	<b>feedback</b>
<b>delivered</b>	<b>distributi</b>	16 6:3,5,	14:25	14:11
8:3	<b>ng</b>	10,12,24	<b>event</b>	<b>fill</b>
<b>demo</b>	14:5	7:5,6,7,9,	14:4	5:23
14:3	<b>district</b>	16 8:13,	<b>events</b>	<b>final</b>
<b>demonstrat</b>	7:17,18,	14,19,21	13:25	7:16,19,22
<b>ions</b>	21,24	9:15,16,24	14:2,12,15	<b>finalizing</b>
13:18	9:11,20	10:2	<b>Everest</b>	15:6
<b>department</b>	10:9,10	12:11,14,	13:21 14:6	<b>Finally</b>
12:5 13:15	20:20,22	17,20,21,	<b>excited</b>	4:11 7:14
<b>department</b>	<b>districts</b>	23 13:2,9,	15:8	<b>finishing</b>
<b>al</b>	5:21 8:2	11,14	<b>executed</b>	4:25
3:14 12:10	<b>division</b>	14:14,25	7:20,23	<b>five-</b>
<b>deputy</b>	16:14,15	15:3	<b>executive</b>	<b>minute</b>
15:23	17:7,8,14,	<b>election-</b>	15:23	4:15
<b>descriptio</b>	24 18:14	<b>related</b>	<b>exempt</b>	<b>fliers</b>
<b>ns</b>	19:3,17	3:22	14:19	14:8
13:16	<b>divisions</b>	<b>elections</b>	<b>expanding</b>	<b>focus</b>
<b>design</b>	6:2 7:1	3:5,10,16	13:13	3:19
13:5	17:14	5:20,22	<b>expected</b>	
<b>developed</b>	<b>Double</b>	7:3 9:21		

<b>focused</b> 12:6 13:10	<b>handling</b> 12:8	5:12	<b>instructio</b>	
<b>form</b> 3:24	<b>hard</b> 20:6	<b>House</b> 5:21	<b>n</b> 12:25	<b>K</b>
<b>forms</b> 12:9	<b>Hearing</b> 21:2	<b>human</b> 14:16	<b>integrity</b> 12:14	<b>King</b> 14:1
<b>four-year</b> 3:12	<b>hearings</b> 6:25	<b>hung</b> 6:25	<b>intergover</b>	
<b>Friday</b> 6:25	<b>Heart</b> 19:5		<b>nemental</b> 20:24	<b>L</b>
	<b>held</b> 3:20 5:22	<b>I</b>	<b>interpreta</b>	<b>language</b> 12:24
<b>G</b>	<b>helpers</b> 14:21	<b>ID</b> 5:11	<b>tion</b> 12:25	<b>Lani</b> 17:9
<b>Garden</b> 5:12	<b>High</b> 14:1	<b>impacted</b> 7:1	<b>interprete</b>	<b>late</b> 9:17 11:5
<b>general</b> 5:16 6:3 8:14,22,25 9:5,9,12, 16 10:2, 12,13 13:14	<b>hire</b> 14:22 15:22	<b>include</b> 14:2	<b>rs</b> 14:9,10	<b>laws</b> 3:17
<b>Good</b> 3:3 4:22 12:1 17:5	<b>hiring</b> 14:16,17	<b>includes</b> 6:18 13:4 14:20 15:2	<b>invoices</b> 12:7	<b>Learning</b> 13:20
<b>Gourmet</b> 14:6	<b>hit</b> 11:10,11, 14	<b>including</b> 13:4,19	<b>involve</b> 14:8	<b>lease</b> 7:19,23
<b>graciously</b> 20:22	<b>hold</b> 4:14,16	<b>increase</b> 16:14	<b>involved</b> 8:12	<b>left</b> 5:23
<b>grant</b> 12:14	<b>Holsey</b> 18:1	<b>Independen</b>	<b>issues</b> 12:8	<b>letters</b> 7:9 13:4,6
<b>guide</b> 13:11,13	<b>Home</b> 3:24	<b>ce</b> 13:21	<b>item</b> 15:22 16:2,13 17:3	<b>Library</b> 13:19,22 14:3
<b>guys</b> 20:6	<b>hopeful</b> 15:9	<b>influx</b> 11:15		<b>list</b> 6:8 8:18 9:4,10,20 10:8
	<b>host</b> 14:15	<b>informatio</b>	<b>J</b>	<b>lists</b> 3:22
<b>H</b>	<b>hosting</b> 14:2	<b>n</b> 14:24	<b>Joe</b> 4:21 8:5 9:14 11:21	<b>live</b> 4:3 8:23
<b>H-MART</b> 14:4	<b>hours</b>	<b>initiated</b> 14:17	<b>journey</b> 15:9	<b>local</b> 14:13
		<b>insert</b> 13:2	<b>Judge</b> 20:19	<b>location</b> 7:18,22
		<b>installing</b> 15:4	<b>judicial</b> 20:20,22	

17:13	17	<b>meetings</b>	<b>moving</b>	<b>October</b>
18:5,19	<b>mailing</b>	4:12 13:10	17:8,25	5:18
19:8,22	6:8	20:21	18:14	<b>office</b>
20:5	<b>mails</b>	<b>mega</b>	19:4,18	6:7 10:15
<b>locations</b>	7:10	13:25	<b>municipal</b>	13:16
6:24 7:1,	<b>main</b>	<b>member</b>	3:13	14:24
3,24	10:20	3:9	_____	<b>offices</b>
13:18,24	<b>maintainin</b>	<b>mid</b>	<b>N</b>	7:14,16,25
16:15	<b>g</b>	9:17	<b>names</b>	13:9 14:25
<b>logic</b>	3:21	<b>mid-year</b>	13:16	<b>officials</b>
5:1 13:6	<b>maintenanc</b>	12:17	<b>needed</b>	3:9
<b>lookups</b>	<b>e</b>	<b>military</b>	7:21 13:24	<b>ongoing</b>
5:13	5:1	6:18	<b>NIBS</b>	12:16
<b>Luther</b>	<b>make</b>	<b>Ministry</b>	15:7	<b>online</b>
13:25	12:19	19:5	<b>Nina</b>	5:18
<b>Lynch</b>	<b>making</b>	<b>minute</b>	20:19	<b>open</b>
4:21,22	7:15	4:14	<b>No1</b>	5:4 7:25
8:16 9:2,	<b>management</b>	<b>minutes</b>	14:5	<b>operations</b>
18,23	12:15 15:2	4:8,17	<b>normal</b>	4:20,23
10:1,4,6,	<b>Market</b>	<b>monitor</b>	12:6	15:3
16,19,22	14:5	6:23	<b>Northeast</b>	<b>opportunit</b>
11:1,4,7,	<b>Martin</b>	<b>month</b>	13:19	<b>y</b>
19 20:7	13:25	8:1 9:25	<b>note</b>	4:5
_____	<b>Mastery</b>	10:3	6:2	<b>order</b>
<b>M</b>	17:8,25	<b>morning</b>	<b>November</b>	3:3 4:12
<b>machine</b>	19:18	3:3 4:22	5:15,16	<b>orders</b>
13:7,18	<b>materials</b>	12:1 17:5	6:4 7:5,6	12:7
14:3	13:1,3	<b>motion</b>	12:17	<b>orientatio</b>
<b>made</b>	14:5,15	15:22	_____	<b>ns</b>
12:16	<b>matters</b>	16:14	<b>O</b>	14:23
20:25	4:9	17:11	<b>observatio</b>	<b>overlap</b>
<b>mail</b>	<b>mayor</b>	18:3,17	<b>n</b>	10:25
5:17 6:11	3:13	19:6,20	5:5	11:1,5
8:18 13:9	<b>meeting</b>	21:2	<b>Observers</b>	<b>overseas</b>
<b>mail-in</b>	3:4,6	<b>move</b>	5:5	6:19
5:14 9:4	4:10,18	11:24 20:8	<b>occur</b>	
13:2	20:11,14	<b>moved</b>	6:3	
<b>mailed</b>	21:3,11	16:11		
5:11 9:15,				

<b>P</b>	<b>petition</b> 5:12	13:10,12 14:8	<b>private</b> 16:14	5:4 15:4
<b>p.m.</b> 5:18 6:13	<b>Petty</b> 12:14	<b>polling</b> 6:23 7:2	<b>proceed</b> 15:20	<b>purchase</b> 12:7
<b>Padilla</b> 20:19	<b>phase</b> 8:2	13:1,24 16:15	16:2,13,19 17:3,22	<b>Q</b>
<b>paper</b> 5:9 6:17, 21 11:15	<b>phases</b> 7:17	17:4,6,13 18:5,19	18:12 19:1,15	<b>Q&amp;a</b> 4:6
<b>Parkway</b> 14:3	<b>Philadelph ia</b> 3:4,8,11, 24 4:4	19:8,22 20:5	<b>processed</b> 5:8 6:21	<b>question</b> 12:18
<b>participan ts</b> 7:8	21:1	<b>portion</b> 20:9	<b>processing</b> 12:6	<b>questions</b> 8:6,9 11:21
<b>participat ing</b> 13:24	<b>Philly</b> 13:8	<b>position</b> 14:17 15:23	<b>procuremen t</b> 12:5	14:11 15:14,17
<b>party</b> 13:7	<b>Pickett</b> 19:18	<b>possibilit y</b> 8:24 11:4	<b>Profane</b> 4:12	<b>R</b>
<b>past</b> 11:9,12	<b>pickup</b> 15:5	<b>posters</b> 13:23	<b>profession al</b> 17:12	<b>raised</b> 20:11,14
<b>Pastorius</b> 17:8	<b>place</b> 5:2 6:23 13:1 17:4, 6	<b>powers</b> 3:20	18:4,18 19:7,21	<b>reach</b> 14:13
<b>pay</b> 12:15 16:14	<b>planning</b> 12:10 15:4,5	<b>preparatio ns</b> 12:16	<b>program</b> 7:8	<b>ready</b> 7:25 10:13
<b>payment</b> 12:12	<b>pleased</b> 12:2	<b>prepared</b> 11:14	<b>progress</b> 7:14,15,18	<b>rebuild</b> 19:5
<b>Pennsylvan ia</b> 3:6,19	<b>plenty</b> 5:10	<b>preparing</b> 5:1 14:22	<b>project</b> 15:2	<b>Rec</b> 17:9 19:4
<b>people</b> 9:7 11:12 12:22	<b>point</b> 12:24	<b>present</b> 11:17	<b>proofing</b> 5:10	<b>receive</b> 6:9 9:4 10:18 11:4
<b>permanent</b> 6:8 8:18 9:3,4,10, 20 10:8	<b>police</b> 15:5	<b>preserve</b> 4:11	<b>properly</b> 16:11	<b>receiving</b> 8:13,25
	<b>policies</b> 3:15	<b>President</b> 20:19	<b>proposal</b> 17:6	<b>recess</b> 4:15
	<b>poll</b> 12:15	<b>primary</b> 9:5,8	<b>providing</b> 15:1	<b>recessed</b> 4:18
			<b>public</b> 4:1,5,6,9	<b>recommenda tion</b>

17:12	<b>repairs</b>	21:6	<b>separate</b>	<b>simultaneo</b>
18:4,18	4:25	<b>routes</b>	8:25	<b>usly</b>
19:7,21	<b>report</b>	15:6	<b>separately</b>	9:22
<b>recruiting</b>	4:21 5:7	<b>Rule</b>	8:20 10:9,	<b>site</b>
14:10	7:7 11:8,	3:25	12	7:1
<b>red</b>	24 12:3		<b>September</b>	<b>slanderous</b>
12:21	<b>reported</b>	<b>s</b>	5:21 6:11,	4:13
<b>Reed</b>	17:4	<b>Sabir</b>	12,24 7:6	<b>speak</b>
11:25 12:1	<b>reports</b>	16:9 17:1,	8:3 9:17	4:8
<b>refusal</b>	15:19	21 18:11,	<b>serve</b>	<b>speaker</b>
17:10	<b>resident</b>	25 19:14	3:12 5:6	4:7
18:2,16	4:3	20:3 21:9	<b>service</b>	<b>special</b>
19:19	<b>resignatio</b>	<b>satellite</b>	14:19	5:20 6:5,
<b>Regional</b>	<b>ns</b>	7:14,15	<b>Services</b>	10,11 7:3,
13:19	5:23	13:9 14:25	14:7	9 8:13,14,
<b>register</b>	<b>resources</b>	<b>scheduled</b>	<b>set</b>	19,21 9:1,
11:10	14:16	5:2,20	3:14 9:9	8,11,12,
<b>registered</b>	<b>responsibi</b>	13:17	17:23	15,24
7:12	<b>lities</b>	<b>School</b>	19:2,16	10:11
<b>registrati</b>	3:23	14:1 17:9,	<b>share</b>	12:11,17,
<b>on</b>	<b>responsibi</b>	25 18:14,	12:3	20,23 13:1
3:10,15,17	<b>lity</b>	15 19:18	<b>sharing</b>	<b>spend</b>
5:7,8	4:11	<b>seats</b>	14:8	4:8
11:8,11,15	<b>restart</b>	5:23	<b>sheets</b>	<b>Spring</b>
14:9	4:21	<b>Secretary</b>	12:25	5:11
<b>regular</b>	<b>resume</b>	8:8 11:20	<b>Shepherd</b>	<b>staff</b>
12:23	4:19	15:16	19:4	11:9,12,17
<b>regulatory</b>	<b>retrain</b>	16:5,22	<b>signage</b>	12:10
3:20	11:13	17:17	13:3	15:10
<b>reimburse</b>	<b>revamping</b>	18:7,21	<b>signed</b>	17:12
<b>ent</b>	13:11	19:10,24	15:7	18:4,18
12:9	<b>reviewing</b>	21:5	<b>significan</b>	19:7,21
<b>related</b>	5:10	<b>secure</b>	<b>t</b>	<b>stages</b>
12:7,15,18	<b>roll</b>	7:2	7:15	7:16,19,22
<b>relentless</b>	16:6,23	<b>senior</b>	<b>signs</b>	<b>staging</b>
15:11	17:18	14:14	6:24	14:24
<b>remove</b>	18:8,22	<b>SEO</b>		<b>standardiz</b>
11:23	19:11,25	13:3		<b>ed</b>
				13:15

<b>stands</b> 14:18	12:10	<b>tier</b> 12:24	<b>Tuesday</b> 5:17,21 6:4,12	19:12 20:1,10 21:7
<b>start</b> 4:1	<b>T</b>	<b>time</b> 4:8 10:18 11:5 20:19	<b>twelve</b> 14:20	<b>Viewing</b> 5:4
<b>started</b> 3:21	<b>table</b> 14:2,4	<b>to-school</b> 13:25	<b>twos</b> 14:20	<b>vinyl</b> 13:5
<b>state</b> 3:16 4:2 5:21 13:15	<b>taxation</b> 3:20	<b>today</b> 12:2	<b>U</b>	<b>visit</b> 5:23,24 6:1
<b>station</b> 13:12	<b>taxpayers</b> 4:4	<b>today's</b> 4:10 21:3	<b>unit</b> 4:25 6:23 7:4 13:10 20:5	<b>vote</b> 5:17 6:5, 11 16:2,9, 19,25 17:1,20,21 18:10,11, 24,25 19:13,14 20:2,3 21:9
<b>Stephanie</b> 11:25	<b>team</b> 12:6	<b>tools</b> 15:2	<b>unwavering</b> 15:11	<b>vote-</b> 6:14
<b>stickers</b> 13:9	<b>technical</b> 4:20	<b>total</b> 6:16,20 7:10,12 14:18	<b>upcoming</b> 14:23	<b>vote.</b> <b>phila.gov.</b> 5:19 6:2
<b>stores</b> 14:14	<b>technology</b> 14:24	<b>track</b> 7:24	<b>update</b> 4:23	<b>Voted</b> 13:8
<b>strike</b> 5:24	<b>telephonic</b> 12:25	<b>tracking</b> 12:11	<b>updated</b> 13:4	<b>voter</b> 3:15,16,22 5:7 9:19 11:8,15 14:9
<b>Stroman</b> 17:4,5,23 18:13 19:2,16	<b>Temple</b> 18:1	<b>trades</b> 14:21	<b>updates</b> 12:3	<b>voters</b> 5:18 6:19
<b>structure</b> 12:13	<b>temporary</b> 14:18	<b>trained</b> 11:9,12	<b>updating</b> 13:11,13	<b>Votes</b> 13:9
<b>submitted</b> 12:14	<b>term</b> 3:12 6:3	<b>training</b> 7:8,13 13:13	<b>Urgent</b> 13:21 14:6	<b>voting</b> 13:18 14:2
<b>summer</b> 7:7	<b>test</b> 5:2	<b>transfer</b> 12:17	<b>v</b>	
<b>Sunshine</b> 3:7 4:23 20:21	<b>testing</b> 13:6,7 15:3	<b>translatin</b> <b>g</b> 13:23	<b>vacant</b> 5:23	
<b>supply</b> 8:20	<b>thing</b> 11:7	<b>translatio</b> <b>ns</b> 13:15	<b>vendor</b> 7:23	
<b>support</b> 15:1,3,6	<b>thought</b> 4:16	<b>trilingual</b> 13:1	<b>Vice</b> 8:5 15:13 16:7,24 17:19 18:9,23	
<b>surge</b> 11:9,17	<b>three-</b> 3:8			
	<b>threes</b> 14:21			

<hr/>	<b>wondering</b>	
<b>W</b>	10:17	
<b>wait</b>	<b>word</b>	
4:14 5:24	19:3	
<b>waiting</b>	<b>work</b>	
6:21	7:5,23	
<b>ward</b>	12:12 15:1	
17:7,14,24	20:6	
18:14	<b>worker</b>	
19:17	12:15	
<b>wards</b>	13:10	
6:1	<b>workers</b>	
<b>warehouse</b>	7:11,12	
4:25 12:12	13:12 14:9	
15:5	<b>workforce</b>	
<b>Waterview</b>	14:18	
19:4	<b>working</b>	
<b>website</b>	7:4 12:19	
5:24 6:1	13:8,14,23	
<b>Wednesday</b>	20:6	
3:5	<b>Wright</b>	
<b>week</b>	20:19	
6:25 9:16	<b>written</b>	
15:7 20:24	12:21	
<b>week's</b>	<hr/>	
6:16	<b>Y</b>	
<b>weekend</b>	<b>year</b>	
11:10,13,	6:9	
14,17	<b>yesterday</b>	
<b>weekly</b>	6:14	
20:21	<b>Young</b>	
<b>Wi-fi</b>	17:9	
15:3,4		
<b>window</b>		
13:5		
<b>Wister</b>		
17:25		