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PHILADELPHIA CITY COMMISSIONERS

ELECTIONS MEETING

Wednesday, August 7, 2024

11:00 a.m.

Job No.: 44971

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ATTENDANCE

- OMAR SABIR, CHAIRMAN
- VINCENT GOWANS, DEPUTY TO THE CHAIR
- LISA DEELEY, VICE-CHAIR
- NICHOLAS CUSTODIO, DEPUTY TO VICE-CHAIR
- SETH BLUESTEIN, COMMISSIONER
- ERIC KAPENSTEIN, DEPUTY
- JOSEPH LYNCH, DIRECTOR OF OPERATIONS
- STEPHANIE REID, DIRECTOR OF ADMINISTRATIONS

1 P R O C E E D I N G S

2 (11:00 a.m.)

3 CHAIRMAN SABIR: Good morning.

4 COMMISSIONER DEELEY: Good morning.

5 COMMISSIONER BLUESTEIN: Good morning.

6 CHAIRMAN SABIR: I call to order the meeting of
7 the Philadelphia Commissioners Board of Elections for
8 Wednesday, August 7th, 2024. This meeting is in
9 compliance under the Pennsylvania Sunshine Act. The
10 Philadelphia City Commissioners are a three-member
11 bipartisan board of elected officials in charge of
12 elections and voter registration for the County of
13 Philadelphia.

14 Each commissioner is elected to serve a four-year
15 term that coincides with the municipal election cycle
16 for mayor and city council. The commissioners set and
17 enforce departmental policies to administer voter
18 registration and conduct elections in accordance with
19 federal, state, and voter registration election laws.

20 The City Commissioners were created by the
21 Pennsylvania Assembly in 1711 with a focus on taxation
22 and held various regulatory powers throughout the
23 centuries. The commissioner started maintaining voter
24 lists in 1799 and took on more election-related
25 responsibilities, but didn't emerge into its current

1 form until the adoption of Philadelphia Home Rule
2 Charter in 1951.

3 We will start off with public comments. Before
4 beginning their comments, commenters shall state where
5 they live or if they are not a resident of
6 Philadelphia and if they are a Philadelphia taxpayer.
7 Public comment is not an opportunity for dialog or
8 Q&A. It is public comment, a chance for you to tell
9 us what you think. Each speaker will have two minutes
10 to speak. However, I may extend the time at my
11 discretion. Public comment must concern matters on
12 today's meeting agenda.

13 Finally, it is my responsibility to preserve the
14 order and decorum of the meeting. As such, profane,
15 slanderous, discriminatory, a personal tax will not be
16 tolerated. If you wish to make a public objection to
17 a perceived Sunshine violation, please raise your hand
18 and I will recognize you. Outbursts will not be
19 tolerated.

20 Anyone wishing to offer public comment, please
21 step forward. There are no public comments. We will
22 now move to a report from Secretary Bluestein for
23 email public comment. Commissioner Bluestein, are
24 there any email public comments?

25 COMMISSIONER BLUESTEIN: All comments that were

1 emailed by 9:45 a.m. were shared with the
2 commissioners and the deputies at 10:00 a.m. and have
3 been provided to each commissioner at the beginning of
4 the meeting and are available at the public comment
5 table.

6 We received one comment for this week's meeting
7 from Victor Thurnoy related to including the full year
8 on the vote by mail envelopes and replacement ballots.
9 I have reviewed the comment and ask that it be moved
10 into the record.

11 COMMISSIONER DEELEY: I have also reviewed the
12 comment and ask that it be moved into the record.

13 CHAIRMAN SABIR: Thank you. We will now proceed
14 to old business. We will hear a report from our
15 director of election administrations and operations.
16 Okay. We will move that public comment into the
17 record.

18 MR. LYNCH: Morning, Commissioners.

19 CHAIRMAN SABIR: Good morning, Joe.

20 COMMISSIONER DEELEY: Good morning.

21 MR. LYNCH: This is our Sunshine update for
22 August 7th, 2024. The warehouse unit has completed
23 the installation of new batteries on all 3,750 XL
24 units. The team is now focused on ongoing repairs to
25 ensure all equipment is fully operational before

1 testing.

2 For our voter registration report, we have
3 processed a total of 178,178 applications to date for
4 this election cycle. Out of these, 132,000 were
5 submitted in paper form. All applications will be
6 processed by the end of the day. There is still a lot
7 of reviewing and proofing to do.

8 We are -- we are printing and mailing
9 approximately 91,000 ID cards. This should be
10 completed by the end of the week. Delaware and Spring
11 Garden is extending hours to accommodate any petition
12 lookups. The county Board of Election is accepting
13 mail-in and absentee applications for November 5th
14 general election. If you would like to vote by mail,
15 the deadline to apply is Tuesday, October 29th, 2024
16 at 5:00 p.m. Voters may apply online at
17 vote.phila.gov.

18 Special elections have been scheduled for
19 Tuesday, September 17th, 2024 for State House
20 districts 195th and the 201st. These elections are
21 being held to fill the seats left vacant by
22 resignations. Visit our website to check out all
23 affected wards and divisions at vote.phila.gov.

24 Please, please note that the general election for
25 the next term will still occur on Tuesday, November

1 5th, 2024. If you're not sure if you're eligible to
2 vote in this special election, look up your address at
3 atlas.phila/voting or call our office at 215-686-VOTE.
4 Anyone is -- anyone who is in our -- is on our
5 permanent mailing list and, and applying to receive a
6 ballot for this year will receive a ballot for the
7 special election.

8 If you would like to vote by mail for the
9 September 17th special election, the deadline to apply
10 is Tuesday, September 10th at 5:00 p.m. As of
11 yesterday, we have approved a total of 100,366 vote by
12 mail applications. Of those, 61,386 are paper
13 applications and 38,980 are electronic applications.
14 This includes military, civilian overseas, and federal
15 voters.

16 We currently have a total of 2,203 applications
17 waiting to be processed. Of those, 1,785 are paper
18 applications and 418 are electronic applications. The
19 polling place unit is actively securing sites for the
20 special election on September 17th. Currently, there
21 are nine refusals and we are working diligently to
22 meet the deadline of August 28th for securing all
23 required sites.

24 For our election board report, our summer
25 training program concluded with 2,220 participants.

1 We have sent out special election letters and emails
2 and phone calls to potential participants that began
3 on Monday. So far, we have confirmed a total of 307
4 board workers. We have a current total of 2,663 board
5 workers registered for training.

6 Finally, on the progress of the satellite
7 election offices, we are in the final stages of
8 construction for Districts 4, 7, and 10. For District
9 5, construction is ongoing and we are close to
10 finalizing the lease. District 8 requires no
11 construction and we are nearing the completion of the
12 lease agreement.

13 Vendor work has started for District 1, with the
14 office expected to be ready by the end of August.
15 Construction is underway for Districts 2, 6, and 9,
16 with expected completion in September. Thank you.
17 That's all I have.

18 CHAIRMAN SABIR: Commissioner Deeley, do you have
19 any questions?

20 COMMISSIONER DEELEY: I do not.

21 CHAIRMAN SABIR: Secretary Bluestein, did you
22 have any questions?

23 COMMISSIONER BLUESTEIN: I do not.

24 CHAIRMAN SABIR: We now move to report from our
25 director of administration.

1 MS. REID: Thank you, Chairman. Good morning,
2 commissioners.

3 COMMISSIONER BLUESTEIN: Good morning.

4 MS. REID: I'm pleased to address you today and
5 share updates from our administration report for
6 August 1st, 2024. Yesterday, we hosted a tabletop
7 exercise that was facilitated by the Cybersecurity and
8 Infrastructure Security Agency, also known as CISA.
9 We had over 70 participants across the day, including
10 our staff, members of the mayor's administration, and
11 state and federal partners.

12 The exercise focused on collaboration to ensure
13 the safety and security of all election workers and
14 our operations. It was a great opportunity for our
15 management to think about how they can work together
16 in difficult situations if they were to arise. I'd
17 like to express my appreciation to CISA for their
18 support and to everyone who attended for their
19 participation.

20 In our budget and procurement department, we've
21 been processing invoices and purchase orders as usual.
22 We're also handling reimbursement forms for both
23 departmental and Surge Staffing employees.
24 Additionally, we're starting to track the costs
25 associated with the upcoming special election.

1 In communications, we redesigned the mail ballot
2 instructions per the Department of State guidelines,
3 incorporating language updates, illustrations, and
4 translations, and secured final approval from the
5 Department of State.

6 We created graphics for the special election and
7 National Poll Worker Recruitment Say. We designed,
8 translated, and finalized the special election
9 announcement postcard, which will be delivered to
10 voters in the 195th and 201st legislative districts in
11 advance of the special election.

12 Additionally, we revised the special election
13 mail-in ballot envelopes to include the words special
14 election in red text to reduce the potential voter any
15 -- to reduce any potential voter confusion. We've
16 updated all voter guides, drafted social media posts
17 for the public meetings, and updated poll worker
18 training materials.

19 Regarding engagement, we have several voting
20 machine demonstrations scheduled. Details are
21 outlined in the handouts you've been -- you've
22 received. We'll continue distributing fliers to
23 recruit poll workers and bilingual interpreters and
24 encourage voter registration. We're also reaching out
25 to local businesses, senior centers, and stores to

1 help distribute election materials and host events.

2 In human resources, I would like to flag that the
3 numbers in the report are for the whole year. We
4 realize that moving forward, it would be more
5 beneficial to share numbers that are specific to the
6 election we are working on. So you will see that
7 adjustment in the future reports.

8 For the year, we're currently hiring for 42 Clerk
9 1 positions and 8 trades helpers. As of now, we've
10 filled 37 clerk roles and 1 of the 7 trades helpers
11 positions. Our total workforce stands at 167
12 employees, with 135 in civil service and 32 exempt.
13 This includes 62 Clerk 1s, 20 Clerk 2s, 12 Clerk 3s,
14 and 16 trades helpers. We're continuing with new hire
15 activities and preparing for upcoming orientations.

16 And just because I think this is probably
17 relevant for you, for the -- since the primary, we
18 have filled 15 of the 18 Clerk 1 positions and 6 of
19 the 7 trades helpers. And that is an -- that
20 statement is an amendment to my written report.

21 As we look to the future, I am filled with
22 optimism and enthusiasm for the road ahead. I do want
23 to say, I, I know that the addition of the special
24 election has required a lot of reorganizing by our
25 staff, and I want to commend them for stepping up.

1 They have done a really incredible job. And I just
2 want to say thank you to all of our staff for
3 continuing to do whatever it takes to make sure that
4 we have the best election possible.

5 CHAIRMAN SABIR: Vice Chair Deeley, did you have
6 any questions for Election Director?

7 COMMISSIONER DEELEY: No, I'm, I'm good. Thanks.

8 CHAIRMAN SABIR: Secretary Bluestein, do you have
9 any questions?

10 COMMISSIONER BLUESTEIN: I do not.

11 CHAIRMAN SABIR: We will now proceed to new
12 business. We will begin by considering the first
13 agenda item, our motion to hire Mark Johnson for
14 director of safety and security position. Is there a
15 second?

16 COMMISSIONER BLUESTEIN: Second.

17 CHAIRMAN SABIR: Vice Chair Deeley, do you have
18 any comments on this item before you proceed to vote?

19 COMMISSIONER DEELEY: I do not. Thank you.

20 CHAIRMAN SABIR: Secretary Bluestein, do you have
21 any comments on this item before we proceed to vote?

22 COMMISSIONER BLUESTEIN: I do not.

23 CHAIRMAN SABIR: Secretary Bluestein, please call
24 a roll.

25 COMMISSIONER BLUESTEIN: Vice Chair Deeley?

1 COMMISSIONER DEELEY: I vote aye.

2 COMMISSIONER BLUESTEIN: I vote aye. Chairman
3 Sabir?

4 CHAIRMAN SABIR: Aye. We will now proceed to the
5 other business portion of the agenda. Vice Chair
6 Deeley, do you have any other business to be raised at
7 this meeting?

8 COMMISSIONER DEELEY: Thank you, Chairman. I do
9 not.

10 CHAIRMAN SABIR: Secretary Bluestein, do you have
11 any other business to be raised at this meeting?

12 COMMISSIONER BLUESTEIN: I do not.

13 CHAIRMAN SABIR: I have slight business. Very
14 excited that one of our team members, our attorney, I
15 didn't know she was multi-talented. We would like to
16 congratulate Alison Stohr on climbing Mount
17 Kilimanjaro. Reaching the summit of Africa's highest
18 peak is an extraordinary achievement that showcases
19 your determination and strength.

20 Your journey is truly inspiring and I hope you
21 make -- hope you take immense pride in this remarkable
22 accomplishment. May this experience be a stepping
23 stone to even more adventures and more success.

24 Sincerely, Chairman Commissioner Omar Sabir.

25 COMMISSIONER BLUESTEIN: Congratulations, Alison.

1 CHAIRMAN SABIR: Hearing no other business, I'd
2 like the motion to adjourn today's meeting. Is there
3 a second?

4 COMMISSIONER DEELEY: Second.

5 CHAIRMAN SABIR: Mr. Bluestein, please call a
6 roll.

7 COMMISSIONER BLUESTEIN: Vice Chair Deeley?

8 COMMISSIONER DEELEY: Aye.

9 COMMISSIONER BLUESTEIN: I vote aye. Chairman
10 Sabir?

11 CHAIRMAN SABIR: Aye.

12 (The meeting was adjourned.)

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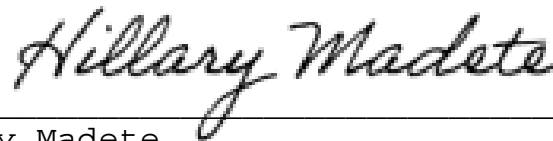
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I, HILLARY MADETE, Legal Transcriptionist, do hereby certify:

That the foregoing is a complete and true transcription of the original digital audio recording of the testimony and proceedings captured in the above-entitled matter. As the transcriptionist, I have reviewed and transcribed the entirety of the original digital audio recording of the proceeding to ensure a verbatim record to the best of my ability.

I further certify that I am neither attorney for nor a relative or employee of any of the parties to the action; further, that I am not a relative or employee of any attorney employed by the parties hereto, nor financially or otherwise interested in the outcome of this matter.

IN WITNESS THEREOF, I have hereunto set my hand this 14th day of September, 2024.



Hillary Madete

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