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PHILADELPHIA CITY COMMISSIONERS

ELECTIONS MEETING

Wednesday, April 3, 2024

11:00 a.m.

Job No.: 40808

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ATTENDANCE

- OMAR SABIR, CHAIRMAN
- LISA DEELEY, VICE-CHAIR
- SETH BLUESTEIN, COMMISSIONER
- VINCENT GOWANS, DEPUTY TO THE CHAIR
- NICHOLAS CUSTODIO, DEPUTY TO THE CHAIR
- ERIC KAPENSTEIN, DEPUTY COMMISSIONER
- JOSEPH LYNCH, DIRECTOR OF OPERATIONS
- STEPHANIE REID, DIRECTOR OF ADMINISTRATIONS
- CHARLES STROMAN

1 P R O C E E D I N G S

2 (11:00 a.m.)

3 MR. SABIR: Good morning.

4 MR. BLUESTEIN: Good morning.

5 MS. DEELEY: Good morning.

6 MR. SABIR: I call to order the meeting of the
7 Philadelphia City Commissioner's Board of Elections
8 for Wednesday, April 3rd, 2024. This meeting is in
9 compliance under the Pennsylvania Sunshine Act. The
10 Philadelphia City Commissioners are a three-member
11 bipartisan board of elected officials in charge of
12 elections and voter registration for the County of
13 Philadelphia.

14 Each Commissioner is elected to serve a four-year
15 term that coincides with the municipal election cycle
16 for Mayor and City Council. The Commissioner set and
17 enforced departmental policies to administer voter
18 registration and conduct elections in accordance with
19 the federal state voter registration election laws.

20 The City Commissioners were created by the
21 Pennsylvania Assembly in 1711 with a focus on taxation
22 that held various regulatory powers throughout the
23 centuries. The Commissioner started maintaining voter
24 lists in 1799 and took on more election related
25 responsibilities, but didn't emerge in its current

1 form until the adoption of Philadelphia's Home Rule
2 charter in 1951.

3 We will first start off with public comments.
4 Before beginning their comments, commenter shall state
5 where they live, or if they are not a resident of
6 Philadelphia, and that they are a Philadelphia
7 taxpayer. Public comment is not an opportunity for
8 dialogue or Q & A. It's public comment. A chance for
9 you to tell us what you think.

10 Each speaker will have two minutes to speak,
11 however, I may extend the time at my discretion. Are
12 there any public commenters today? Hearing none. We
13 will move forward to -- are there any email comments
14 coming? Secretary Bluestein, are there email -- any
15 email public comments?

16 MR. BLUESTEIN: There were no public comments
17 emailed by 9:45 a.m.

18 MR. SABIR: Thank you. And before we proceed to
19 old business, just for the record, Vice-Chair Deeley
20 is present. She is actually on the phone. She is
21 actually present for this meeting. We will now
22 proceed to old business. We have a report from our
23 Directors of Election, Administrators, and Operations
24 which are reported by Joseph Lynch and Stephanie Reid.

25 MR. LYNCH: Morning Commissioners.

1 MR. SABIR: Morning.

2 MR. LYNCH: This is our weekly Sunshine, Sunshine
3 update for April 3rd, 2024. For our voter
4 registration report, we processed a total of 88,624
5 registration applications so far. Out of these, 9,800
6 were sent to us on paper. All applications are up to
7 date, and we are proofreading and making any necessary
8 corrections.

9 40 polling locations were changed insured, and
10 23,395 voter ID cards were mailed out because of those
11 changes. Also, the new street list are in for
12 distribution. For the county board report, as of
13 yesterday, we have approved a total of 80,645
14 vote-by-mail applications, which is 2,689 added from
15 last week's total. Of those, 48,955 are paper
16 applications and 31,692 are electronic applications.

17 This includes civilian, overseas, and military
18 voters. We are currently up to date on all
19 mail-in absentee processing. If you would like to
20 vote by mail, the deadline is Tuesday, April 16th at
21 5:00 p.m. Voters may apply online at vote.phila.gov,
22 rather than returning the paper applications. On
23 March 28th, we sent out our first initial mailing of
24 ballots.

25 We have sent out a total of 77,956 ballots.

1 Voters who have not received their ballots, and
2 requested one, may request a replacement ballot
3 beginning today, Wednesday, April 3rd. Also on March
4 28th, the Philadelphia County Board of Elections
5 office in City Hall, Room 140, open for in-person
6 mail-in ballot services.

7 Visitors should enter through the south gate of
8 City Hall. Visitors may request a mail-in absentee or
9 replacement ballot in person, receive it, vote, and
10 return it all at the same time. The City Hall, City
11 Hall Room 140 office will be open from 9:00 a.m. to
12 5:00 p.m., Monday through Friday. ID verification
13 letters have gone out to voters that either did not
14 include the, the required proof of identification on
15 their absentee/mail-in ballot application or their
16 proof of identification could not be verified by the
17 County Board of Elections office.

18 Voters who have received this letter may submit
19 their proof of ID to the County Board of Elections via
20 email at phillyelections@phila.gov, fax, US mail,
21 telephone, or in person. Voters have until 5:00 p.m.
22 on April 28th to return their proof of identification.
23 Friday, April 12th, 2024, is the deadline for filing
24 cycle, cycle two second Friday pre-primary campaign
25 finance reports.

1 All candidates, committees -- political
2 committees, and committee contributing to candidates
3 for office that have made expenditures to influence a
4 city election must file a report. For our -- for our
5 election board report, confirmation calls, and emails
6 for board workers continue. We have confirmed a total
7 of 6,870 board workers, which 222, 222 declines and
8 left messages for 387.

9 Additionally, we currently have 5,888 poll
10 workers registered for training. So far, 2,705 have
11 attended seminar trainings and 1,849 have attended
12 express poll refresher training sessions. With the
13 online training now accessible, 776 poll workers have
14 completed training online. We had a successful grand
15 opening event for the District 3 Satellite office at
16 4029 Market Street, yesterday, Tuesday, April 2nd.

17 We are in the lease draft phase for six locations
18 and two locations are in the letter of intent phase.
19 For District one, as mentioned during the last
20 meeting, we have received approval to use a space
21 leased by the city. We continue ongoing negotiations
22 and coordinations between city departments to
23 facilitate the uses of space. Thank you. That's all
24 I have.

25 MR. SABIR: Thank you, Joe.

1 MS. REID: Good morning, Commissioners.

2 MR. SABIR: Good morning.

3 MS. REID: I'm pleased to present an overview of
4 our recent activities across various departments and
5 our weekly administration report for April 3rd, 2024.
6 Beginning with budget and procurement, this week we've
7 been in touch with food trucks from a list provided by
8 Parks and Recreation, to arrange schedules for
9 election week.

10 Our routine processing of purchase orders and
11 invoices covered various services, including warehouse
12 security. Speaking of security, we're making progress
13 in drafting essential processes and procedures that
14 this department has not had in place before. We've
15 redesigned the credentials slated, slated for use
16 during future elections and have been working with
17 various departments to draft detailed emergency action
18 plans. Additionally, the creation of processes and
19 procedures for staff to follow have been created
20 pertaining to warehouse credentialing operations.

21 Moving on to communications, we've expanded our
22 advertising efforts across multiple platforms and
23 publications, including Northwest Local, Northeast
24 Times, Fashion District, Septa, Philly Gay News, and
25 Korean Philadelphia Times.

1 We're also rolling out new content for sample
2 ballots, vote-by-mail materials, language access
3 testing, and Easter themed graphics. Additionally, we
4 are working on bilingual interpreter badges, and
5 materials for polling places, and election result
6 graphics, among other tasks. In terms of engagement,
7 we've organized tabling and voting machine
8 demonstration events at various locations, such as the
9 First Oriental Market in Asian Americans United, and
10 distributed election materials to places like the
11 Philadelphia Chinatown Development Corporation.

12 Our ongoing efforts involve encouraging voter
13 registration, recruiting bilingual interpreters, and
14 collecting feedback from the community. Human
15 Resources updates include our ongoing hiring efforts
16 with positions for clerks, trades helpers, and temps.
17 We've made significant progress in hiring with the
18 majority of positions filled or in the process of
19 being filled.

20 As of Friday, our current workforce totals 173
21 employees, consisting of 143 civil service employees
22 and 28 exempts. Within the civil service roles, we
23 have 52 clerk 1s, 21 clerk 2s, 12 clerk 3s, and 15
24 trades helper positions. We're focused on continuing
25 new hire activities and preparing for orientations, as

1 well as planning for surge staffing.

2 Speaking of surge staffing, we've begun
3 scheduling polling place liaisons and conducting
4 training sessions. We're also organizing E-car
5 drivers and confirming Drop box lockers to support the
6 staffing for the upcoming election. We've seen strong
7 participation with 70 individuals signed up for
8 training.

9 With information technology, E-poll book testing
10 has been ongoing, and we've conducted all remaining
11 interviews for technical support and GIS positions.
12 We're also finalizing preparations for election day
13 phone support and call center enhancements, ensuring
14 smooth operations.

15 In conclusion, I want to express my gratitude to
16 all the hard-working staff across departments for
17 their dedication and commitment to our mission. Your
18 efforts are instrumental in achieving our goals.
19 Thank you.

20 MR. SABIR: Thank you. Commissioner Bluestein,
21 do you have any questions?

22 MR. BLUESTEIN: I have none.

23 MR. SABIR: We will now move to the next agenda
24 item, polling location changes. We will hear from Mr.
25 Charles Stroman.

1 MR. STROMAN: Good morning, Commissioners.

2 MR. SABIR: Good morning.

3 MR. STROMAN: I have three polling place changes
4 to present this week. The first one will be in the
5 13th Ward, the 19th Division moving out of the
6 Storefront at 3613 North 22nd Street to the Plymouth
7 Hall PHA at 2201 West Venango. And that's due to a
8 refusal.

9 MR. SABIR: Having heard the recommendation of
10 professional staff, I move that we accept the polling
11 place change for Ward 13, Division 19. Is there a
12 second?

13 MR. BLUESTEIN: Second.

14 MS. DEELEY: Second.

15 MR. SABIR: Secretary Bluestein, please call the
16 roll?

17 MR. BLUESTEIN: Vice-Chair Deeley?

18 MS. DEELEY: Aye.

19 MR. BLUESTEIN: I vote aye. Chairman Sabir?

20 MR. SABIR: Aye. Please proceed.

21 MR. STROWMAN: The next one will be in the 43rd
22 Ward at 23rd Division, which was presented last week.
23 And that would be moving out of the PGW building to
24 the Lenfest Center. And that was due to a building
25 closure.

1 MR. SABIR: So I just had a question about that.
2 So did we -- so we'll hear from the community again
3 about this?

4 MR. STROMAN: So I spoke to the ward leader about
5 20 minutes ago, Commissioner, after I spoke to you.
6 And he agreed with me to wait till the November
7 election to try to move it on the other side of Broad
8 Street on Germantown Avenue.

9 MR. SABIR: Thank you. Having heard the
10 recommendation of professional staff, I move that we
11 accept the polling place change for Ward 43, Division
12 23. Is there a second?

13 MR. BLUESTEIN: Second.

14 MR. SABIR: Secretary Bluestein, please call the
15 roll.

16 MR. BLUESTEIN: Vice-Chair Deeley?

17 MS. DEELEY: Aye.

18 MR. BLUESTEIN: I vote aye. Chairman Sabir?

19 MR. SABIR: Aye. Please proceed.

20 MR. STROWMAN: Next one will be in the 56th Ward,
21 the 30th Division moving out of Supportive Behavioral
22 Health Resources at 1915 Welsh Road to the American
23 Legion Post 810 at 9151 Old Newtown Road. And that
24 was due to receiving a petition to relocate.

25 MR. SABIR: Having heard the recommendation of

1 professional staff, I move that we accept the polling
2 place change for Ward 56, Division 30. Is there a
3 second?

4 MS. DEELEY: Second.

5 MR. SABIR: Secretary Bluestein, please call the
6 roll.

7 MR. BLUESTEIN: Vice-Chair Deeley?

8 MS. DEELEY: I vote aye.

9 MR. BLUESTEIN: I vote nay. Chairman Sabir?

10 MR. SABIR: I vote aye. Motion carries. Are
11 there any more business, Charlie Stroman?

12 MR. STROMAN: That's all I have, Commissioner.

13 MR. SABIR: I'd like to say thank you, man, for
14 all your hard work, Charlie. Now, what's the grand
15 total that we have for all our polling locations?

16 MR. STROMAN: I have -- let me scroll here. So
17 we have 689 sites for this election. And the reason
18 why we're down so much is the rebuild projects. Once
19 they open up, we're going to be in really good shape.

20 MR. SABIR: Thank you. We appreciate it.

21 MR. STROMAN: You're welcome.

22 MR. SABIR: All your hard work. We got it done.

23 MR. STROMAN: Thank you, Sabir.

24 MR. SABIR: We will now -- we will now move to
25 the other portion of our agenda, other business. Is

1 there any more other business that need to be raised
2 at this meeting? Vice-Chair Deeley?

3 MS. DEELEY: I have none.

4 MR. SABIR: Secretary Bluestein, do you have any
5 business to be raised at this meeting?

6 MR. BLUESTEIN: I have none.

7 MR. SABIR: Thank you, Commissioners. Hearing no
8 other business, I motion to adjourn today's meeting.
9 Is there a second?

10 MR. BLUESTEIN: Second.

11 MR. SABIR: Secretary Bluestein, please call the
12 roll.

13 MR. BLUESTEIN: Vice-Chair Deeley?

14 MS. DEELEY: Aye.

15 MR. BLUESTEIN: I vote aye. Chairman Sabir?

16 MR. SABIR: Aye. This meeting is adjourned.

17 (The meeting was adjourned.)

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CERTIFICATE OF TRANSCRIPTIONIST

I, MICHELE NIEHAUS, Legal Transcriptionist, do hereby certify:

That the foregoing is a complete and true transcription of the original digital audio recording of the testimony and proceedings captured in the above-entitled matter. As the transcriptionist, I have reviewed and transcribed the entirety of the original digital audio recording of the proceeding to ensure a verbatim record to the best of my ability.

I further certify that I am neither attorney for nor a relative or employee of any of the parties to the action; further, that I am not a relative or employee of any attorney employed by the parties hereto, nor financially or otherwise interested in the outcome of this matter.

IN WITNESS THEREOF, I have hereunto set my hand this 1st day of May, 2024.



MICHELE NIEHAUS

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