

1	ATTENDANCE	Page 2
2	OMAR SABIR, CHAIRMAN	
3	LISA DEELEY, VICE CHAIR	
4	SETH BLUESTEIN, COMMISSIONER	
5	JOSEPH LYNCH, DIRECTOR OF OPERATIONS	
6	STEPHANIE REID, DIRECTOR OF ADMINISTRATION	
7	CHARLES STROMAN	
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1	Page 3 PROCEEDINGS
2	(11:00 a.m.)
3	CHAIR SABIR: Good morning.
4	MR. LYNCH: Good morning.
5	MS. DEELEY: Good morning.
6	MR. BLUESTEIN: Good morning.
7	CHAIR SABIR: I call to order the meeting of the
8	Philadelphia City Commissioner's Board of Election for
9	Wednesday not the right date? It's not the right
10	date. March 13? For March 13th. This meeting is in
11	compliance under the Pennsylvania Sunshine Act.
12	Philadelphia City Commissioners are a three-member
13	bipartisan board of elected officials in charge of
14	elections and voter registration for the County of
15	Philadelphia.
16	Each commissioner is elected to serve a four-year
17	term that coincides with the municipal election cycle
18	for Mayor and City Council. The commissioners set and
19	enforce departmental policies and administer to voter
20	registration and conduct elections in accordance with
21	federal, state, and voter registration election laws.
22	City Commissioners were created by the Pennsylvania
23	Assembly in 1711 with a focus on taxation that held
24	various regulatory powers throughout the centuries.
25	The commissioners started maintaining voter lists

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Page 5 proceed to old business. First, we will have a report
from our Director of Elect-administration and
Operation, which will be reported by Joe Lynch and
Stephanie Reid.
MR. LYNCH: Morning, Commissioners.
CHAIR SABIR: Good morning.
MR. LYNCH: Our report for today, March 13, 2024.
for our voter registration report, we processed a
total of 72,402 registration applications so far. Out
of these, 6,250 were sent to us on paper. All
applications are up-to-date, and we are proofreading
and making any necessary corrections. We also mailed
out 14,271 voter ID cards and 22,000 return under
deliverable mail in applications have been scanned and
processed and insured.
You could strike that last sentence where it says
all court cases are now finished, the supervisor meant
to say that all petition challenges are complete. For
the county board of elections report, we're still
accepting mail in and absentee ballot applications and
the deadline for the primary election mail in
applications is April 16th at 5:00 p.m. Voters can
apply online at vote.phila.gov. So far, we've
approved 71,085 vote by mail applications, which is
6,185 more than last week's reported numbers.

Me've processed 44,356 paper applications and 2 26,729 electronic applications. We are currently 3 up to date on processing mail-in and absentee ballot 4 applications. Additionally, we have mailed out 389 5 UOCAVA ballots.

6 For our election board report, confirmation calls 7 and emails for board workers continue. We have 8 confirmed a total of 5,563 board workers with 200 9 declines and left messages for 489. Additionally, 10 excuse me -- additionally, we currently have 1,904 11 poll workers registered for training.

12 So far, 3,411 have attended seminar trainings and 13 1,471 have attended express poll refresher training 14 sessions. With the online training now accessible, 15 416 poll workers have completed training online.

The polling place unit has been confirming 16 locations and out of 692 locations, 685 have been 17 confirmed as polling sites. All polling sites must be 18 19 confirmed by April 3rd. Any changes after April 3rd 20 will require a court order to relocate. We have 21 encountered one refusal and 55 polling place changes. Efforts are underway to secure substitutes for 22 23 refusal and accommodate relocation requests. Satellite election office leasing efforts are 24 25 progressing across the board, with most offices

1	Page 7 advancing into the lease draft phase, excluding	
2	Districts 1, 4 and 8. Unfortunately, the landlord	
3	the landlord for District 4 withdrew from lease	
4	negotiations due to a better offer from another	
5	tenant, prompting us to explore other locations.	
6	On a brighter note, District 8 has transitioned	
7	into the letter of intent phase, marking a significant	
8	step forward. District 3 is on track to open its	
9	doors to the public on March 18, 2024, with an opening	
10	event slated for April 2nd, 2024. Negotiations for	
11	satellite election office locations in District 1 are	
12	underway and discussions focusing on a site that will	
13	become available when another city department	
14	relocates this summer. Thank you. That's all I have.	
15	MS. REID: Good morning, Commissioners. I'm	
16	pleased to present the weekly administration report	
17	for the week of March 13th, 2024, showcasing the	
18	remarkable progress and achievements across our	
19	departments. In budget and procurement, our efforts	
20	are yielding fruitful results. Lanyards are on track	
21	for delivery by March 19th and routine processing of	
22	POs and invoices for essential services is underway,	
23	including poll book printing and ballot box wrapping.	
24	Additionally, corrections to poll worker pay have	
25	been filed with financing with finance and we're	

Page 8 actively following up with the RDS vending, parks --1 vending and parks and rec for election day food and 2 beverage services. Communications have been robust 3 4 and effective with the roll out of branded templates 5 and streamlined documentation creation. Public facing materials, including satellite election office posters 6 7 and presentation docs have been meticulously crafted. 8 Engagements with key stakeholders have progressed 9 smoothly, focusing on language access materials and 10 social media content development engagement efforts continue to thrive with approvals secured for various 11 tabling events and voting machine demos at strategic 12 locations. Distribution of election materials has 13 14 been extensive, fostering community engagement and

15 awareness.

16 Staff attendance and participation at events such 17 as the Northeast Philadelphia Development Corporation 18 Lunar New Year Banquet have bolstered our outreach 19 efforts significantly.

20 On the human resources front, recruitment 21 activities are in full swing with a significant 22 portion of positions filled or in the pipeline. Our 23 human resources department is continuing the process 24 of hiring 25 clerk ones, five trades helpers, and 30 25 temps. As of now, we've made considerable progress 1 with the following hires.

2 Eighteen temps have been onboarded with 12 positions still open. Eight clerk ones have been 3 4 hired, leaving 17 positions to fill, and three trades 5 helpers have been recruited with two positions remaining vacant. Our current work -- workforce 6 7 totals 152 employees, consisting of 124 civil service 8 employees and 28 exempts. Within the civil service roles, we have 42 clerk ones, 21 clerk twos, 12 clerk 9 10 threes, and 13 trades helper positions.

11 Surge staffing preparations are underway with 12 orientations and training sessions being organized to ensure seamless operations. In the search staffing 13 14 report, significant progress has been made in 15 mobilizing resources for our upcoming operations. The sign-up link for search staffing was featured in the 16 17 city's newsletter this week, resulting in a substantial response. There are 477 individuals that 18 19 have already signed up and the administration is 20 making progress on meeting our staffing needs.

In two weeks, we will commence the scheduling of polling place liaisons with comprehensive training sessions planned by the administration in coordination with our office to ensure they're equipped to meet the demands of the role effectively.

1	Page 10 Additionally, administration efforts to secure	
2	ECAR drivers has begun. Confirmation emails for ECAR	
3	driver assignments commenced distribution on March	
4	12th, resulting in over 30 percent of the contacts	
5	from the previous election confirming their	
6	availability by 4:30 that day. While we require 78	
7	ECARs for our operations, we have successfully	
8	confirmed 27 individuals thus far. Furthermore,	
9	confirmation emails have been dispatched to Dropbox	
10	lockers and Dropbox locker leads for election day	
11	operations, with 52 lockers confirmed for deployment.	
12	We're grateful to the administration for their	
13	ongoing commitment to supporting our staffing needs	
14	for each election. Satellite election offices are	
15	taking shape with finalized policies and procedures	
16	set for presentation during today's Sunshine meeting.	
17	In the domain of information technology, significant	
18	progress has been made in satellite election office	
19	installations, computer upgrades and configuration of	
20	Dell equipment for deployment to satellite offices.	
21	Screening for the technical support specialist	
22	position is progressing well, with promising	
23	candidates identified for further consideration. It's	
24	been a highly productive week across all of our	
25	departments, with determined efforts focusing on	

	Page 11
1	enhancing efficiency, outreach, and technological
2	capabilities. I extend my sincerest appreciation to
3	all team members for their dedication and hard work.
4	Thank you.
5	CHAIR SABIR: Thank you for your reports. Vice-
6	chair Deeley, do you have any questions?
7	MS. DEELEY: Yes, Mr. Chairman. May I ask
8	questions of the Director of Election Administration,
9	please?
10	CHAIR SABIR: Yes, you may.
11	MS. DEELEY: Ms. Reid, how many of the remaining
12	districts do we actually have LOIs for, for the
13	satellite offices?
14	MS. REID: I would defer that to Joe Lynch.
15	That's under him.
16	MR. LYNCH: I believe they're all in process
17	right now.
18	MS. DEELEY: All 10?
19	MR. LYNCH: All, all nine. Nine more.
20	MS. DEELEY: Nine. So we have we, we have
21	LOIs for nine satellites?
22	MR. LYNCH: I can I can confirm that with,
23	with Vanessa when we get through this meeting.
24	MS. DEELEY: Okay. So we secured one in four
25	last summer, and we just lost them. And we're still

Lexitas Legal Philadelphia 215-504-4622

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1	Page 12 without a location in eight.
2	MR. LYNCH: Yes.
3	MS. DEELEY: We have less than eight months
4	before the presidential election, and we are only
5	opening one for the primary, when we were hoping to
6	have at least half open. Realistically, Ms. Reid,
7	what are the chances that you will have 10 satellite
8	offices open for this November's election?
9	MR. LYNCH: Well, I'll answer that, Commissioner.
10	MS. DEELEY: I'm, I'm I don't understand.
11	MR. LYNCH: Okay.
12	MS. DEELEY: Respectfully, I I've asked
13	questions to Ms. Reid over and over again, and I've
14	become very concerned that when I ask questions, they
15	just get pivoted to Mr. Lynch. You should know the
16	answers, it's supposed to be your plan. You are the
17	person in charge. So could you please answer my
18	question?
19	MR. LYNCH: Can I just can I just say one
20	thing? I, I understand. But we are pushing to have
21	all 10 of those open by November election.
22	MS. DEELEY: Okay. So, last week, when I asked
23	what was your plan for having the satellite elections
24	offices staffed and keeping up with the voter
25	registration and the mail-in ballot applications, Mr.

1	Page 13 Lynch said that you were going to use the city surge	
2	staff. That's other department staff that come in	
3	after their normal shift to do the data entry.	
4	This week, I was informed that you plan to open	
5	the satellite offices seven days a week and expect	
6	staff to be there from 9:00 a.m. to 6:00 p.m. Monday	
7	through Friday, plus weekend hours. So my question	
8	now is, have you put any more thought into how you are	
9	going to staff these satellite offices?	
10	MR. LYNCH: We, we, we are talking about how	
11	people some people might get tired and might not	
12	want to work the hours, but we're going to have to	
13	deal with that as, as it comes on comes along.	
14	MS. DEELEY: Okay. I just want to remind you	
15	that we are down 17 clerk positions, and that you cut	
16	five more clerk positions, as well as the funds for	
17	the surge staffing from our recent budget request.	
18	And respectfully, again, I would just mention that	
19	I've asked these questions of the administrator,	
20	Stephanie Reid. So, thank you, Mr. Chairman.	
21	CHAIR SABIR: Sure. Secretary Bluestein, do you	
22	have any questions, comments?	
23	MR. BLUESTEIN: Thank you, Mr. Chairman. I would	
24	just like to point out that the deputy executive	
25	director for satellite election offices reports to Mr.	

1	Page 14 Lynch as the Director of Election Operations. So I
2	just want to make that very clear for the record.
3	Thank you, sir.
4	MS. DEELEY: Mr. Chairman, if I may? Thank you,
5	Secretary Bluestein. We are aware of that. But the
6	Director of Operations reports to Ms. Reid. Thank
7	you.
8	MR. BLUESTEIN: Mr. Chairman. The rules on
9	January 10th make very clear that both the Director of
10	Election Operations and the Director of Election
11	Administration report to the Board in its entirety.
12	I'm ready to move on. Thank you.
13	CHAIR SABIR: Just this is a whole, right?
14	The rules that we all agreed on as a Board.
15	MS. DEELEY: I take exception. We did not all
16	agree, but they did pass. Thank you.
17	CHAIR SABIR: Well, it passed it, the Board. So
18	we all represent on the Board. So as the Board passed
19	the rules. You have to ask for to be recognized by
20	the chairperson. And then the chair speaking. You
21	didn't get recognized. I'm just repeating the rules
22	that were adopted by the Board, was that there's
23	permission by the chairperson, then the chairperson
24	recognized that person. It's all that I'm saying.
25	And again, if we need copies to be sent out to

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1	Page 15 everyone on the rules that were agreed upon, then I
2	can forward everyone over so that we're on the same
3	page. And moving forward. This completes our old
4	business for today's meeting. We will now proceed to
5	new business. We will begin by considering the first
6	agenda item under new business. A motion to adopt and
7	implement Philadelphia Office of City Commissioner
8	Satellite election office policies. Is there a
9	second?
10	MR. BLUESTEIN: Second.
11	CHAIR SABIR: Commissioners, do you have any
12	comments on this item before we proceed to vote?
13	MR. BLUESTEIN: I have none, Mr. Chairman.
14	CHAIR SABIR: Vice Chair Deeley?
15	MS. DEELEY: I have none.
16	CHAIR SABIR: Secretary Bluestein, please call
17	the roll.
18	MR. BLUESTEIN: Vice Chair Deeley?
19	MS. DEELEY: Aye.
20	MR. BLUESTEIN: I vote aye. Chairman Sabir?
21	CHAIR SABIR: Aye. Being moved and properly
22	second, the ayes are three, the nays are zero. With
23	the majority of members having voted in the
24	affirmative, the motion passes. We will now move to
25	the next agenda item, polling location change. We
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1	will hear from Mr. Charles Stroman.
2	MR. STROMAN: Good morning.
3	CHAIR SABIR: Good morning, Charlie.
4	MS. DEELEY: Good morning, Charlie.
5	MR. STROMAN: I have eight changes proposed. And
6	the first will be in the 9th Ward and the 17th
7	Division, that would move out of Chestnut, to the
8	Chestnut Tower next to Division.
9	CHAIR SABIR: Having heard the recommendation of
10	the professional staff, I move that we accept the
11	polling change for 9th Ward, 17th Division. Is there
12	a second?
13	MR. BLUESTEIN: Second.
14	CHAIR SABIR: Mr. Bluestein, please call the
15	roll.
16	MR. BLUESTEIN: Vice Chair Deeley?
17	MS. DEELEY: Aye.
18	MR. BLUESTEIN: I vote aye. Chairman Sabir?
19	CHAIR SABIR: Aye. Motion carries. Mr. Stroman,
20	please proceed.
21	MR. STROMAN: Next set of changes will be in the
22	10th Ward of 5th Division and the 22nd Division. They
23	are both moving out of the Paragon Banquet Hall to the
24	store front on 7180 Ogontz Avenue that's for two
25	locations.

1	Page 17 CHAIR SABIR: That was Mr. Stroman, that was
2	22nd and 23rd, right?
3	MR. STROMAN: 5 and 22nd.
4	CHAIR SABIR: Okay. Having heard the
5	recommendation of the professional staff, I move that
6	we accept the polling change for Ward 10, Division 5
7	and 22. Is there a second?
8	MR. BLUESTEIN: Second.
9	CHARI SABIR: Mr. Bluestein Secretary
10	Bluestein, please call the roll.
11	MR. BLUESTEIN: Vice Chair Deeley?
12	MS. DEELEY: Aye.
13	MR. BLUESTEIN: I vote aye. Chairman Sabir?
14	CHAIR SABIR: Aye. Mr. Stroman, please proceed.
15	MR. STROMAN: Next one is the 10th ward, again in
16	the 8th Division. Moving out of the Rowan school to
17	the Building 21 school. And that is for voter
18	convenience.
19	CHAIR SABIR: Having heard the recommendation of
20	professional staff, I move that we accept the polling
21	change for Ward 10, Division 8. Is there a second?
22	MR. BLUESTEIN: Second.
23	CHAIR SABIR: Secretary Bluestein, please call
24	the roll.
25	MR. BLUESTEIN: Vice Chair Deeley?

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1	MS. DEELEY: Aye.
2	MR. BLUESTEIN: I vote aye. Chairman Sabir?
3	CHAIR SABIR: Aye. Motion carries. Mr. Stroman,
4	please proceed.
5	MR. STROMAN: The next set would be in the 10th
6	Ward again. Ward 10, Division 16 and Division 27.
7	Moving out of the Paragon Banquet Hall to the
8	Excelsior School. And that is due to a refusal.
9	CHAIR SABIR: Having heard the recommendation of
10	the professional staff, I move that we accept the
11	Poland change for Ward 10, Division 27. Is there a
12	second?
13	MR. BLUESTEIN: Second.
14	CHAIR SABIR: Secretary Bluestein, please call
15	the roll.
16	MR. BLUESTEIN: Vice Chair Deeley?
17	MS. DEELEY: Aye.
18	MR. BLUESTEIN: I vote aye. Chairman Sabir?
19	CHAIR SABIR: Aye. Motion carries. Mr. Stroman,
20	please proceed.
21	MR. STROMAN: Next one is in the 10th Ward again.
22	The 23rd Division moving out of the Congregation
23	Temple Bethel, to the storefront at 7163 Stenton
24	Avenue. That is due to a religious holiday.
25	CHAIR SABIR: Having heard the recommendation of

Page 19 1 professional staff, I move that we accept the polling place change for Ward 10, Division 23. Is there a 2 second? 3 4 MR. BLUESTEIN: Second. 5 CHAIR SABIR: Secretary Bluestein, please call the roll. 6 7 MR. BLUESTEIN: Vice Chair Deeley? MS. DEELEY: Aye. 8 9 MR. BLUESTEIN: I vote ave. Chairman Sabir? 10 CHAIR SABIR: Aye. Motion carries. Mr. Stroman, 11 please proceed. 12 MR. STROMAN: Last but not least, in the 22nd 13 Ward, the 4th Division. Moving out of the Germantown 14 Jewish Center to the Emlin Arms apartments. And that 15 is due to a religious holiday. 16 CHAIR SABIR: Having heard the recommendation of 17 professional staff, I move that we accept the polling change for Ward 22nd, Division 4. Is there a second? 18 19 MR. BLUESTEIN: Second. 20 CHAIR SABIR: Secretary Bluestein, please call 21 the roll. 22 MR. BLUESTEIN: Vice Chair Deeley? 23 MS. DEELEY: Aye. 24 I vote aye. Chairman Sabir? MR. BLUESTEIN: 25 CHAIR SABIR: Aye. Motion carries. What about

Page 20 1 this one? That's all I have, Commissioners. 2 MR. STROMAN: That's it? Okay. All right. 3 CHAIR SABIR: 4 Thank you, Charlie. I appreciate you. It's always a I know elections close, and we see you, 5 pleasure. 6 Brother. I appreciate you. 7 MR. STROMAN: Thank you. 8 CHAIR SABIR: Now move to the other portion of 9 our agenda. Vice Chair Deeley, do you have any 10 business need to be raised at this meeting? 11 MS. DEELEY: I do not, Mr. Chairman. Secretary Bluestein, do you have 12 CHAIR SABIR: 13 any other business to be raised at this meeting? 14 MR. BLUESTEIN: Thank you, Mr. Chairman. I have 15 none. CHAIR SABIR: Thank you, Commissioners. 16 I'd like to thank all the staff. I know this transition has 17 18 been difficult on some people. But we definitely have 19 been working hard, tireless hours. And I'm seeing the 20 work. And I can guarantee that we're going to have 21 the best election that we ever had. Hearing no other business, a motion to adjourn today's meeting. 22 Is 23 there a second? 24 MR. BLUESTEIN: Second. 25 CHAIR SABIR: Commissioner Bluestein, please call

1	Page 21
2	MR. BLUESTEIN: Vice Chair Deeley?
3	MS. DEELEY: Aye.
4	MR. BLUESTEIN: I vote aye. Chairman Sabir?
5	CHAIR SABIR: Aye. Motion to adjourn passes.
6	Meeting is adjourned.
7	(The meeting was adjourned.)
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1	Page 22 CERTIFICATE OF TRANSCRIPTIONIST
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3	I, MICHELE NIEHAUS, Legal Transcriptionist, do
4	hereby certify:
5	That the foregoing is a complete and true
6	transcription of the original digital audio recording
7	of the testimony and proceedings captured in the
8	above-entitled matter. As the transcriptionist, I
9	have reviewed and transcribed the entirety of the
10	original digital audio recording of the proceeding to
11	ensure a verbatim record to the best of my ability.
12	I further certify that I am neither attorney for
13	nor a relative or employee of any of the parties to
14	the action; further, that I am not a relative or
15	employee of any attorney employed by the parties
16	hereto, nor financially or otherwise interested in the
17	outcome of this matter.
18	
19	IN WITNESS THEREOF, I have hereunto set my hand
20	this 20th day of March, 2024.
21	
22	michele R. Diehaus
23	Michele Niehaus
24	intenete intenaus
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Elections Meeting

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4:3	19:14	awareness	23 13:21,	business
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