

1 PHILADELPHIA CITY COMMISSIONERS

2 BOARD OF ELECTIONS

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10 ELECTIONS MEETING

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Wednesday, February 28, 2024

12

9:40 a.m.

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1 ATTENDANCE

2 OMAR SABIR, CHAIRMAN

LISA M. DEELEY, VICE CHAIR

3 SETH BLUESTEIN, COMMISSIONER

STEPHANIE REID, EXECUTIVE DIRECTOR

4 JOSEPH LYNCH, DIRECTOR OF ELECTIONS OPERATIONS

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1 P R O C E E D I N G S

2 (9:40 a.m.)

3 CHAIRMAN SABIR: Good morning. I call to order  
4 the meeting by the Philadelphia City Commissioners  
5 Board of Election for Wednesday, February 28, 2024.  
6 This meeting is in compliance under the Pennsylvania  
7 Sunshine act. The Philadelphia City Commissioners are  
8 a three member bipartisan board of elected officials  
9 in charge of elections and voter registration for the  
10 county of Philadelphia.

11 Each commissioner is elected to serve a four year  
12 term that coincides with the municipal election cycle  
13 for mayor and city council. The commissioners set and  
14 enforce departmental policies to administer voter  
15 registration and conduct elections in accordance with  
16 federal and state voter registration and election  
17 laws.

18 The City Commissioners were created by the  
19 Pennsylvania assembly in 1711 with a focus on taxation  
20 and held various regulatory powers throughout the  
21 centuries. The Commissioner started maintaining voter  
22 list in 1799 and took on more election related  
23 responsibilities, but didn't emerge into its current  
24 form until the adaption of the Philadelphia Homeowner  
25 Charter in 1951.

1           We will start off with public comments. Before  
2 beginning their comments, commenter's shall state  
3 where they live or if they are not a resident of  
4 Philadelphia and that they are a Philadelphia  
5 taxpayer. Public comment is not an opportunity for  
6 dialogue or Q and A. It's a public comment. It's a  
7 chance for you to tell us what you think.

8           Each speaker will have two minutes to speak,  
9 however, I may extend the time at my discretion.  
10 Public comment must concern matters on today's meeting  
11 agenda.

12           Finally, it is my responsibility to preserve  
13 order and decorum of the meetings. As such, profane,  
14 slanderous, discriminatory personal attacks will not  
15 be tolerated.

16           If you wish to make a public objection to a  
17 perceived Sunshine violation, please raise your hand  
18 and I will recognize you. Outbursts will not be  
19 tolerated. Anyone wishing to offer a public comment,  
20 please step forward.

21           We will now move to report from the secretary for  
22 email Public Comments Commissioner Bluestein, are  
23 there any email public comments.

24           COMMISSIONER BLUESTEIN: There were no public  
25 comments emailed by 9:45 a.m.

1 CHAIRMAN SABIR: Thank you very much. We will  
2 now proceed to old business. We have report from our  
3 Directors of Election Administration and Operations.  
4 Mr. Joe Lynch and Stephanie Reed.

5 MR. LYNCH: Good morning Commissioners.

6 CHAIRMAN SABIR: Morning.

7 MR. LYNCH: This is our weekly Sunshine update  
8 for February 28, 2024 for our voter registration  
9 report. We've processed a total of 62,262  
10 registration applications so far. Out of these, 5200  
11 were sent to us on paper. All applications are up to  
12 date and we are proofing and making any necessary  
13 corrections.

14 Closing petition season and we witnessed  
15 significant engagements with 24 petitioners at  
16 Delaware and Spring Garden this past week. We are  
17 working with Commonwealth Court on the petition  
18 challenges, supplying shore operators as needed.

19 Candidates who have filed nomination petitions  
20 and would like to withdraw must file no later than  
21 5:00 p.m., today, February 28, 2024 at Commonwealth of  
22 Pennsylvania Department of State Bureau of Elections,  
23 201 North Office Building, Harrisburg, PA, 17210.

24 For County Board of Elections report we're still  
25 accepting mail in and absentee ballot applications and

1 the deadline for the primary election, mail in  
2 application is April 16 at 05:00 p.m. Voters can apply  
3 online at vote.phila.gov. So far, we have approved  
4 54,534 vote by mail applications, which is 18,530 more  
5 than last week's reported number.

6 We've processed 32,204 paper applications and  
7 22,330 electronic applications. 6,486 vote by mail  
8 applications are waiting to be processed. Of those,  
9 6,220 are paper applications and 266 are electronic  
10 applications.

11 For our Election Board Report, confirmation calls  
12 and emails for board workers began last week. We have  
13 confirmed a total of 3701 board workers with 100  
14 declines. Additionally, we currently have 2192 poll  
15 workers registered for training, with 855 poll workers  
16 registered for virtual training.

17 So, far, 1357 have attended seminar trainings and  
18 1015 have attended express poll refresher training  
19 sessions. The online training will be updated and  
20 will go live in the first week of March. The Polling  
21 Place Unit has been confirming locations and out of  
22 375 locations, 347 have been confirmed as polling  
23 sites.

24 All polling sites must be confirmed by April 3.  
25 Any changes after April 3 will require a court order

1 to relocate. We have encountered 17 refusals and 52  
2 poll in place changes primarily due to rebuild and  
3 Passover. Efforts are underway to secure substitutes  
4 for refusals and accommodate relocation request.

5         Satellite election office tours for district  
6 eight were conducted last week and we are actively  
7 seeking locations for district one. Lease draft  
8 phases are underway for all offices except for  
9 district eight and district one. The policies and  
10 procedures draft is currently being reviewed for  
11 compliance. Thats all I have. Thank you.

12         MS. REID: Good morning, Commissioners. Pleased  
13 to address you today and share some updates from our  
14 weekly administration report for February 28, 2024.  
15 Starting with budget and procurement, we've been  
16 diligently evaluating various aspects of operations,  
17 from box truck rentals to the procurement of essential  
18 election materials like generators and appliances for  
19 satellite locations.

20         We've also made significant progress in securing  
21 transportation services for election day. In  
22 communications, our efforts are multifaceted, from  
23 digital and print advertising initiatives to  
24 collaborating with partners to enhance voter guides  
25 and election related content. We're actively engaged

1 in amplifying our outreach.

2        Additionally, our social media branding efforts  
3 are underway, accompanied by the production of  
4 multilingual educational materials and the launch of  
5 an email newsletter.

6        It's in terms of engagement, our focus remains on  
7 community interaction and education. We've been  
8 actively reaching out to various demographics,  
9 visiting adult daycares, identifying distribution  
10 points for election materials, and organizing voter  
11 education events.

12        We continue to work closely with our partners and  
13 address translation needs. Our Human Resources  
14 Department is currently in the process of hiring 25  
15 clerk ones, five trades helpers and 30 temps. As of  
16 now, we've made significant progress with the  
17 following hires.

18        We have 789 day temps that have been onboarded,  
19 with 23 positions still open. Five clerk ones have  
20 been hired, leaving 20 positions to fill, and one  
21 trades helper has been recruited, with four positions  
22 remaining vacant. Our current workforce totals 143  
23 employees, consisting of 118 civil service employees,  
24 and 25 exempts.

25        Within the civil service roles, we have 39 clerk

1 ones, 22 clerk twos, 14 clerk threes, and eleven  
2 trades helper positions. We're actively continuing  
3 our new hire activities and preparing for upcoming  
4 orientations to ensure a smooth integration of new  
5 staff into our operations.

6 And finally, in information technology, strides  
7 are being made to equip our satellite offices with the  
8 necessary infrastructure from procuring Dell equipment  
9 to setting up networks and conducting Wi-Fi testing.  
10 we're laying the groundwork for seamless operations in  
11 the digital realm.

12 As we navigate the complexities of administration  
13 and technology, our commitment to excellence remains  
14 unwavering. I'm grateful to our staff, who work  
15 tirelessly each day and ensure we are ready for the  
16 upcoming election. Thank you.

17 CHAIRMAN SABIR: Thank you. Does any of the  
18 commissioners have any questions?

19 VICE CHAIR DEELEY: I have none.

20 COMMISSIONER BLUESTEIN: I have none.

21 CHAIRMAN SABIR: So this completes our old  
22 business for today's meeting. We will now move to  
23 other business portion of our agenda. Vice Chairman  
24 Deeley, do you have any other business to be raised at  
25 this meeting?

1 VICE CHAIR DEELEY: I do not.

2 CHAIRMAN SABIR: Secretary Bluestein, do you have  
3 any other business to be raised at this meeting?

4 COMMISSIONER BLUESTEIN: Thank you. I have none.

5 CHAIRMAN SABIR: Thank you. Commissioners.

6 Hearing, no other business. I motion to adjourn

7 today's meeting. Is there a second?

8 COMMISSIONER BLUESTEIN: Second.

9 CHAIRMAN SABIR: Secretary Bluestein, please call  
10 the roll.

11 COMMISSIONER BLUESTEIN: Vice chair Deeley.

12 VICE CHAIR DEELEY: Agreed.

13 COMMISSIONER BLUESTEIN: I vote aye. CHAIRMAN  
14 SABIR?

15 CHAIRMAN SABIR: Aye. The motion to adjourn  
16 passes. This meeting is adjourned.

17 (The meeting was adjourned.)

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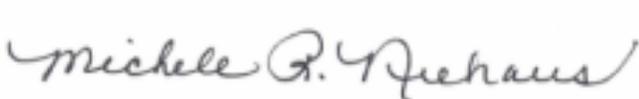
CERTIFICATE OF TRANSCRIPTIONIST

I, SHELLEY NIEHAUS, Legal Transcriptionist, do hereby certify:

That the foregoing is a complete and true transcription of the original digital audio recording of the testimony and proceedings captured in the above-entitled matter. As the transcriptionist, I have reviewed and transcribed the entirety of the original digital audio recording of the proceeding to ensure a verbatim record to the best of my ability.

I further certify that I am neither attorney for nor a relative or employee of any of the parties to the action; further, that I am not a relative or employee of any attorney employed by the parties hereto, nor financially or otherwise interested in the outcome of this matter.

IN WITNESS THEREOF, I have hereunto set my hand this 2nd day of March, 2024.



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Shelley Niehaus

0	5:23	5	5:25	appliances
05:00	2024	52	accepting	7:18
6:2	3:5 5:8,21	7:1	5:25	application
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1	2192	5:10	7:4	application
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February 28, 2024

11:00 AM

Philadelphia City Commissioners  
11311 Roosevelt Blvd  
Philadelphia, PA 19154

- I. Call to order the meeting of Wednesday, February 28, 2024
- II. Public Comment
  - a. In-Person Public Comments
  - b. Report from the Secretary – emailed Public Comment
- III. Old Business
  - a. Report from Directors of Election Administration and Operations
- IV. Other Business
- V. Adjourned to the call of the Chair.