

1 PHILADELPHIA CITY COMMISSIONERS

2 SUNSHINE MEETING

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9 ELECTIONS MEETING

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Wednesday, February 21, 2024

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11:00 a.m.

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ATTENDANCE

2 CHAIRMAN SABIR

3 COMMISSIONER BLUESTEIN

4 COMMISSIONER DEALY

5 JOE LAMPS, DIRECTOR OF ELECTION OPERATIONS

6 STEPHANIE REED, DIRECTOR OF ELECTION ADMINISTRATOR

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1 P R O C E E D I N G S

2 (11:00 a.m.)

3 CHAIRMAN SABIR: Good morning. I called to order
4 the meeting of the Philadelphia Commissioners' Board
5 of Election for Wednesday, February 21st, 2024. This
6 meeting is in compliance under the Pennsylvania
7 Sunshine act. The Philadelphia City Commissioners are
8 a three member bipartisan board of elected officials
9 in charge of elections and voter registration for the
10 county of Philadelphia.

11 Each commissioner is elected to serve a four year
12 term that coincides with the municipal election cycle
13 for mayor and city council. The commissioners set and
14 enforce departmental policies to administer voter
15 registration and conduct elections in accordance with
16 state and federal voter registrations and election
17 laws.

18 The city commissions were created by the
19 Pennsylvania assembly in 1711 with a focus on taxation
20 that held various regulatory powers throughout the
21 centuries. The commissioners started maintaining
22 voter lists in 1799 and took on more election related
23 responsibilities, but didn't emerge into its current
24 form until the adaption of Philadelphia Home rule
25 charter in 1951.

1 We will start off with public comments. Before
2 beginning their comments, commenters shall state where
3 they live, or if they are not a resident of
4 Philadelphia and that they are a Philadelphia
5 taxpayer. Public comment is not an opportunity for
6 dialogue or Q and A. It is a public comment, a chance
7 for you to tell us what you think. Each speaker will
8 have two minutes to speak, however, I may extend the
9 time at my discretion. Public comment must concern
10 matters on today's meeting agenda.

11 Finally, it is my responsibility to preserve the
12 order and decorum of the meetings as such, profane,
13 slanderous, discriminatory, or personal attacks will
14 not be tolerated. If you wish to make a public
15 objection to a perceived sunshine violation, please
16 raise your hand and I will recognize you. Outbursts
17 will not be tolerated. Anyone wishing to offer public
18 comment, please step forward.

19 We will now move to report from the secretary for
20 emailed public comments. Commissioner Bluestein, are
21 there any emailed public comments?

22 COMMISSIONER BLUESTEIN: There were no public
23 comments emailed by 9:45 a.m.

24 CHAIRMAN SABIR: Thank you very much. We will
25 now proceed to old business. We have a report from

1 our Directors of Election Administration and
2 Operation, which will be reported by our Director of
3 Election Operations, Mr. Joe Lamps, and our Director
4 of Election Administrator, Stephanie Reed.

5 MR. LAMPS: Morning, commissioners.

6 CHAIRMAN SABIR: Good morning.

7 MR. LAMPS: Our weekly sunshine update for
8 February 21st, 2024. For our voter registration
9 report, we've processed a total of 57,155 registration
10 applications so far. Out of these, 4,550 were sent to
11 us on paper. We're keeping all registration records
12 up to date and making sure they're accurate. It is
13 still petition season and we witnessed significant
14 engagement with 119 petitioners at Delaware and Spring
15 Garden.

16 Our petition check in hours extend from 8:30 a.m.
17 to 7:00 p.m., Monday through Thursday, with additional
18 hours on Fridays, if needed. And over the weekend
19 from 8:00 a.m. to 4:30 p.m. Candidates who filed
20 nomination petitions and would like to withdraw must
21 file no later than 5:00 p.m. Friday -- I'm sorry, 5:00
22 p.m. February 28, 2024, at the Commonwealth of
23 Pennsylvania Department of State Bureau of Elections,
24 201 North Office Building, Harrisburg, PA 17120.

25 For the county board election report, we're still

1 accepting mail in and absentee ballot applications and
2 the deadline for the primary election mail in
3 applications is April 16th at 5:00 p.m. Voters on the
4 annual mail in and absentee list started receiving
5 their annual applications in the mail. Voters will
6 need to complete and return their applications to the
7 County Board of Elections office to continue
8 automatically receiving either a mail in or absentee
9 ballot for each election in 2024. Voters can apply
10 online at vote.phila.gov. So far, we've approved
11 36,004 vote by mail applications. We've processed
12 18,177 paper applications and 9,889 are paper
13 applications and 2,180 are electronic applications.

14 For our election report, confirmation calls for
15 board workers began on Monday, accompanied by
16 confirmation emails dispatched yesterday. We have
17 confirmed a total of 1,373 board workers, with only 29
18 declines. Additionally, we currently have 2,272 poll
19 workers registered for training. So far, 870 have
20 attended seminar training and 763 have attended
21 express poll refresher training sessions. The online
22 training will be updated and we will go live the first
23 week of March.

24 The polling place unit has been confirming
25 locations, and out of 375 locations, 236 have been

1 confirmed as polling sites. All polling sites must be
2 confirmed by April 3rd. We have encountered 11
3 refusals and 43 poll in place changes, primarily due
4 to rebuild and passover. Efforts are underway to
5 secure substitutes for refusals and accommodate
6 relocation requests. Satellite election tours for
7 district eight are scheduled for this week, and we are
8 actively seeking locations for district 1. Lease
9 draft phases are underway for all offices except for
10 district 10, with plans in place to develop process
11 guides. Thank you and that's all I have.

12 MS. REED: Good morning, commissioners. Pleased
13 to address you today and share updates from our weekly
14 administration report for February 21st, 2024.
15 Beginning with budget and procurement, we've initiated
16 bid solicitations for various things, such as, box
17 truck rentals and professional services for radio ads.
18 Additionally, we're in contact with shuttle bus
19 companies to finalize arrangements for election day
20 transportation.

21 Our communications team has continued to update
22 materials for poll workers, based on feedback from
23 attendees, and put together information for
24 advertising for the primary election. Outreach
25 materials were created with key dates for the upcoming

1 election and translation efforts are in progress with
2 materials available by February 27th. We're slated to
3 launch our first email newsletter in March. We're
4 continuing our outreach efforts by developing outreach
5 materials, attending partner events, and gathering
6 feedback from advisory committees. Plans are underway
7 to host voting machine demo events at senior centers
8 and partner with grocery stores for outreach.
9 Community events are scheduled in Chinatown in the
10 northeast.

11 Our human resources team has made progress with
12 onboarding temporary and clerk positions. While
13 trades helpers are yet to be hired, we have intentions
14 for additional clerk positions and temporary staff in
15 the coming weeks. We're diligently working on new
16 hire activities and preparing for orientations, along
17 with setting up virtual ethics trainings for our
18 staff.

19 Our IT team is working on configuration of the
20 satellite office network with tests scheduled to
21 ensure full functionality. Additionally, we've made
22 strides in wireless network optimization for poll
23 books and continue to provide day to day IT support.

24 I'm grateful to the staff who work tirelessly
25 each day to ensure we're ready for the upcoming

1 election. Thank you.

2 CHAIRMAN SABIR: Thank you, Joe and Stephanie.
3 This completes our old business for today's meeting.
4 We will now proceed to new business. We will begin by
5 considering the first agenda item under new business,
6 a motion to hire Michael Lee for the Director of
7 Communications position and the Department of the City
8 Commissioners. Is there a second?

9 COMMISSIONER BLUESTEIN: Second.

10 CHAIRMAN SABIR: Commissioners, do you have any
11 comment on this item before we proceed to vote?

12 COMMISSIONER DEALY: Yes, commissioner. If I may
13 ask a question of the Director of Election
14 Administration who's bringing this hire to us?

15 CHAIRMAN SABIR: Yes, you may.

16 COMMISSIONER DEALY: Good morning, Ms. Reed. Do
17 you feel that this candidate is sufficiently qualified
18 for this \$110,000 a year job?

19 MS. REED: Sorry, I'm looking for her resume. I
20 do. She has a, a very good history. Six years of
21 experience that ranges from being a reporter to a
22 media specialist in Harrisburg, and then also doing
23 engagement work in Harrisburg for the state party. So
24 I, I do think so, yes.

25 COMMISSIONER DEALY: Thank you.

1 MS. REED: Yes.

2 CHAIRMAN SABIR: Commissioner Dealy, do you have
3 any more questions?

4 COMMISSIONER DEALY: No. Thank you.

5 CHAIRMAN SABIR: Okay. If there are no further
6 comments, we will move to a board vote. Secretary
7 Bluestein, please call the roll.

8 COMMISSIONER BLUESTEIN: Secretary Dealy --
9 Commissioner Dealy?

10 COMMISSIONER DEALY: Abstain.

11 COMMISSIONER BLUESTEIN: I vote aye.
12 Commissioner Sabir?

13 CHAIRMAN SABIR: Aye. The ayes are two. The
14 nays are -- oh, nays are zero. One abstained. With
15 the majority of members having voted in the
16 affirmative, the motion passes.

17 We will now move to the next agenda item. I
18 motion to authorize the Director of Election
19 Operations and professional staff to establish 24
20 hours, seven days a week, mail in dropboxes outside of
21 each satellite office. Is there a second?

22 COMMISSIONER BLUESTEIN: Second.

23 CHAIRMAN SABIR: Commissioners, do you have any
24 comment on this item before we vote?

25 COMMISSIONER DEALY: Yes, Mr. Chairman. I make a

1 motion to table this motion in order to give the staff
2 time to consider the overall impact to our overall
3 level of service that this will cause.

4 CHAIRMAN SABIR: Is there a second?

5 COMMISSIONER BLUESTEIN: No, Mr. Chairman.

6 COMMISSIONER DEALY: Mr. Chairman, may I now
7 speak on the motion?

8 CHAIRMAN SABIR: Yes, you may.

9 COMMISSIONER DEALY: This is about numbers. The
10 number of dropboxes that we can install is limited by
11 the number of collection teams that we can recruit
12 from city employees to lock them on election night.
13 We also want to provide the largest number of total
14 locations around the city where voters can return
15 their ballot to us if they choose not to use the post
16 office.

17 In 2020, for example, a voter could either drop
18 off their ballot to a selection -- a satellite office
19 during the hours which they were open, or they could
20 drop it in a dropbox. But this motion is changing 10
21 of these locations from an or to an and. This plan to
22 put them outside the satellite offices sounds like a
23 great idea. I'm sure there is a press release ready
24 to go, but in reality it will result in less overall
25 services to the voters. It would make it easier for

1 the staff to do their daily ballot collections because
2 it would be less locations they would have to visit.
3 But that is precisely the reason why this is bad for
4 voters, less locations.

5 Picture a map where each pin is a location where
6 a voter could return their ballot, either a dropbox or
7 satellite office. We want more pins in that map so
8 that there is a greater likelihood that there is a
9 location within walking distance or a quick drive for
10 a voter who wants to use that service. Take for
11 example, the plan that I was working towards, which
12 would have had us at 72 dropboxes, at least one per
13 ward, and 10 satellite offices, or 82 different pins
14 in the map where people could drop off their ballots.
15 If this motion were to pass, then that number would
16 fall to 72.

17 Now I know what some would say, just add 10 more
18 boxes elsewhere to make up for this. But as you know,
19 we are already struggling to recruit enough teams to
20 add more boxes. We are nowhere near 72. I am all for
21 adding more boxes, but to areas that are not already
22 serviced by a satellite office. I get the argument
23 that the satellites are not 24/7. If the time comes
24 when we have at least one box per ward and more city
25 employees willing to lock the boxes on election night,

1 then we should revisit this question and add them to
2 satellites. But until that time comes, we should
3 focus on filling in the holes that exist around the
4 city for ballot return options, especially since many
5 of those holes are in black and brown communities.

6 Lastly, this is putting the cart before the
7 horse. We do not have leases for most of these
8 spaces. Will a landlord allow us to drill holes in
9 their concrete to install a dropbox in a shopping
10 center without a lease? Probably not. I would ask my
11 colleagues to join me in voting for additional
12 locations, and not less, but voting in the negative.
13 Thank you.

14 CHAIRMAN SABIR: Thank you. Mr. Bluestein,
15 please call the roll.

16 COMMISSIONER BLUESTEIN: Commissioner Dealy?

17 COMMISSIONER DEALY: No.

18 COMMISSIONER BLUESTEIN: I vote aye.
19 Commissioner Sabir?

20 CHAIRMAN SABIR: Aye. The ayes are two, the nays
21 are one. With the majority of members having voting
22 in the affirmative, the motion pass.

23 We will now move to the other business portion of
24 our agenda. Commissioner Dealy, do you have any other
25 business to be raised at this meeting?

1 COMMISSIONER DEALY: Yeah, commissioner, thank
2 you. I just wanted to note, although I could not make
3 last week's meeting, had I been here, I would have
4 voted in the affirmative for both the satellite
5 offices and the administrative hire.

6 CHAIRMAN SABIR: Commissioner Bluestein, do you
7 have any other business to be raised at this meeting?

8 COMMISSIONER BLUESTEIN: Thank you, Mr. Chairman.
9 I have none.

10 CHAIRMAN SABIR: I have a slight item, just any
11 of the board members, I'm referred to as Chairman
12 Sabir and not Commissioner Sabir. Hearing no other
13 business, I motion to adjourn today's meeting. Is
14 there a second?

15 COMMISSIONER BLUESTEIN: Second.

16 CHAIRMAN SABIR: Secretary Bluestein, please call
17 the roll.

18 COMMISSIONER BLUESTEIN: Commissioner Dealy?

19 COMMISSIONER DEALY: Vice Chair Dealy, second.

20 COMMISSIONER BLUESTEIN: I vote -- is that a vote
21 in the affirmative?

22 COMMISSIONER DEALY: Yes.

23 COMMISSIONER BLUESTEIN: I vote aye. Chairman
24 Sabir?

25 CHAIRMAN SABIR: Aye. The motion to adjourn

1 passes. This meeting is adjourned.

2 (Meeting adjourned at 11:21 a.m.)

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1 CERTIFICATE OF TRANSCRIPTIONIST

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3 I, HEATHER FACTOR, Legal Transcriptionist, do
4 hereby certify:

5 That the foregoing is a complete and true
6 transcription of the original digital audio recording
7 of the testimony and proceedings captured in the
8 above-entitled matter. As the transcriptionist, I
9 have reviewed and transcribed the entirety of the
10 original digital audio recording of the proceeding to
11 ensure a verbatim record to the best of my ability.

12 I further certify that I am neither attorney for
13 nor a relative or employee of any of the parties to
14 the action; further, that I am not a relative or
15 employee of any attorney employed by the parties
16 hereto, nor financially or otherwise interested in the
17 outcome of this matter.

18

19 IN WITNESS THEREOF, I have hereunto set my hand
20 this 27th day of February, 2024.

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